



## AGENDA MEMORANDUM

Action Item for the City Council Meeting December 6, 2022

**DATE:** November 28, 2022  
**TO:** Mayor & City Council  
**FROM:** Rebecca L. Huerta, City Secretary  
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### Approve Council Meeting Calendar for Calendar Year 2023

#### **CAPTION:**

Motion approving the Council meeting calendar for calendar year 2023.

#### **SUMMARY:**

For planning purposes, attached is the proposed 2023 Council meeting calendar. The calendar includes proposed meeting dates for Padre Island TIRZ No. 2 Board, Downtown TIRZ No. 3 Board, the North Beach TIRZ No. 4 Board, and the Audit Committee because Council members serve on these boards and the meetings are held before regular City Council meetings.

#### **BACKGROUND AND FINDINGS:**

Council Policies state that the City Council shall meet in regular session at 11:30 am each Tuesday, except the first Tuesday of each month. The City Charter states that the City Council shall meet in regular session at least once per week unless the Council elects to adjust the regular meeting schedule for valid reasons recorded in the minutes. The Charter also requires the Council to meet in regular session not less often than twice a month. In 2023, a total of 34 regular Council meetings is being proposed.

#### **CANCELED Regular Council Meetings:**

January 17, 2023	Day after Martin Luther King (City Holiday)
March 14, 2023	Spring Break
May 30, 2023	Day after Memorial Day (City Holiday)
June 20, 2023,	Day after Juneteenth (City Holiday)
July 11, 2023	Summer Break
September 26, 2023	In lieu of September 5 Council meeting (see note below)
November 21, 2023	Thanksgiving Break
November 28, 2023	Thanksgiving Break
December 26, 2023	Day after Christmas Day

NEW Council Meetings:

September 5, 2023

First Tuesday in September, which is normally not a regular Council meeting date. Staff is requesting a meeting to comply with Tax Assessor/Collector's Office requirements for tax rate approval.

**FINANCIAL IMPACT:**

None

**RECOMMENDATION:**

Approve the Motion

**LIST OF SUPPORTING DOCUMENTS:**

2023 Council Meeting Calendar