



AGENDA MEMORANDUM

Action Item for the City Council Meeting July 19, 2022

DATE: July 19, 2022
TO: Peter Zaroni, City Manager
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**Amendment for Emergency Medical Services
Billing and Collections Services**

CAPTION:

Motion ratifying Amendment No. 3 to the billing and collection service agreement for emergency medical services with Advanced Data Processing, Inc. to extend the agreement an additional six months for an estimated cost of \$483,199.00, retroactively effective April 20, 2022, with FY 2022 funding in the amount of \$241,599.50 from the General Fund.

SUMMARY:

This motion authorizes the execution of amendment No.3 to the service agreement for emergency medical services (EMS) billing and collections with Advanced Data Processing Inc. to extend the agreement for an additional six months retroactively effective April 20, 2022, for the Corpus Christi Fire Department (CCFD).

BACKGROUND AND FINDINGS:

The contractor captures data entered by CCFD paramedics in the field for emergency medical services provided during ambulance emergency calls. The data is screened, filtered, and authenticated with patient eligibility requirements under Medicare and Medicaid programs, private party insurance, and/or direct patient responsibility. The data is downloaded into the contractor's billing system which then generates a bill that is sent to the responsible party.

The contractor is responsible for the distribution of the bills and collection of payments from the provided EMS services. The contractor is also responsible for the collection efforts for delinquent accounts. Additionally, the contractor provides payment recovery assistance with the City's participation in the Texas Ambulance Supplemental Payment Program (TASPP) to garner uncollected revenue. In the last five years, Advanced Data Processing Inc., has helped the City increase EMS revenue collections by approximately \$3,000,000 and since 2018, has helped recover approximately \$10,000,000 in TASPP

reimbursement funds.

The current contract was established in 2017 for three years with up to two additional one-year extension periods. Prior to the original expiration date of this agreement, Procurement began preparing a solicitation for these services in order to secure a contract prior to the end of the six-months extension being requested with this motion. However, after further review, it was determined that more time was needed to research and adequately develop the procurement process. The new contract is expected to be taken to City Council for consideration in October 2022.

CCFD is requesting the proposed extension of the contract, retroactive to April 20, 2022, in order for services to continue while the procurement process is finalized. Services have not stopped in the interim.

ALTERNATIVES:

The alternative is to continue to provide EMS services for the Corpus Christi community but without an established process for collecting revenue for those services. Without the collection of EMS service revenue, CCFD will be hindered in its ability to provide adequate EMS supplies and equipment while conducting proper lifesaving functions in medical emergency situations.

FISCAL IMPACT:

The fiscal impact for CCFD in FY 2022 is \$241,599.50. The remaining cost of \$241,599.50 for the extension will be budgeted through the annual budget process.

FUNDING DETAIL:

Fund:	1020 General Fund
Organization/Activity:	35100 City Ambulance
Mission Element:	093 Emergency Response
Project # (CIP Only):	N/A
Account:	530000 Professional Services
Amount:	\$241,599.50

RECOMMENDATION:

Staff recommends approval of this amendment with Advanced Data Processing, Inc. for EMS Billing and Collection Services, as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Amendment