



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting November 09, 2021
Second Reading Ordinance for the City Council Meeting November 16, 2021

DATE: November 9, 2021
TO: Peter Zaroni, City Manager
FROM: Mike Markle, Chief of Police
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Accepting and appropriating the Victim of Crimes Community Outreach Grant within the Police Department

CAPTION:

Ordinance authorizing acceptance of a grant in an amount of \$98,964.86 from the State of Texas, Criminal Justice Division for Victims of Crime Community Outreach Program with a cash match of \$3,300.00 and in-kind match of \$21,500.00; transferring \$3,300.00 from the General Fund to the Police Grants Fund; appropriating \$102,264.86 in the Police Grants Fund; and authorizing two full-time civilian employees.

SUMMARY:

Funding is available from the State of Texas, Criminal Justice Division, under the Victims of Crime Act Formula Grant Program. The grant provides funds to projects designed to assist victims in stabilizing their lives after victimization. In high crime rate districts, many victims are resistant to cooperation with law enforcement and the criminal justice system due to the emotional and physical impact of the crime.

BACKGROUND AND FINDINGS:

The grant provides funding for a Victim Case Manager for community outreach to identify resistant or reluctant victims of crime and to assist victims in understanding and participating in the criminal justice system. Through public presentations, multi-disciplinary meetings, and legal advocacy, the case manager will provide crisis intervention and follow-up services in order to establish rapport and build resiliency of victims in districts at high risk for violence. The grant also provides for a Staff Assistant to maintain accurate and timely records, including information properly entered into database systems.

The grant funding is used for salaries and benefits for one Victim Case Manager, one Staff Assistant, equipment, supplies, training, and mileage. The required match of 20% is satisfied by the in-kind contribution of \$21,500 in volunteer hours from Texas A&M University intern program and the cash contribution of \$3,300. The grant period is October 1, 2021 to September 30, 2022. The City has received the grant for nine years and must reapply each year. The grant award represents a decrease in funding of \$5,049 based on available funding from the State.

ALTERNATIVES:

The grant provides services to victims of crime that would need to be funded from a different source if the grant were not accepted or not be made available.

FISCAL IMPACT:

The fiscal impact for FY 2022 is accepting and appropriating an amount of \$98,964.86 to the Police Grants Fund. This item also will authorize a transfer and appropriation in an amount of \$3,300.00 from the General Fund to the Police Grants Fund for the City cash match for a total appropriation in the Police Grants Fund of \$102,264.86.

Funding Detail:

Fund: 1020 & 1061
Organization/Activity: 1020-60035 / 1061-822220F
Mission Element: 156
Project # (CIP Only): N/A
Account: 548590 – Cash-Contrib-Grant match
510100 Salaries and Wages
511000 Retirement
513000 Group insurance benefits
513001 Other employee benefits
530160 Rentals
530200 Telephone/telegraph
547010 Travel
548120 Self Insurance Allocation
Amount: \$102,264.86

RECOMMENDATION:

Staff recommends accepting the grant application and appropriating the funds.

LIST OF SUPPORTING DOCUMENTS:

Award document