



AGENDA MEMORANDUM

Action Item for the City Council Meeting of December 12, 2023

DATE: December 5, 2023

TO: Peter Zaroni, City Manager

FROM: Al Raymond, III, AIA, CBO, Director of Development Services
alraymond@cctexas.com
(361) 826-3575

Additional Services Request

Infrastructure Master Planning and Impact Fee Study

CAPTION:

Motion authorizing amendment No. 3 to the professional services contract with Pape-Dawson Engineers, Inc of San Antonio, Texas, to conduct additional meetings with the Capital Improvement Advisory Committee (CIAC), Planning Commission, and City Council, in the amount of \$190,100.00 for a total amount not to exceed \$3,943,700.00 and extending contract end date to December 31, 2024, with FY 2024 funding available in the Development Services and Corpus Christi Water.

SUMMARY:

Additional services request (ASR) No. 3 authorizes additional meetings with the Capital Improvement Advisory Committee (CIAC). These additional meetings have been requested by the CIAC board members in order to provide additional time to review and understand the complex material prior to approval.

BACKGROUND AND FINDINGS:

On March 4, 2021, the City of Corpus Christi executed an agreement with Pape-Dawson Engineers, Inc. to prepare master plans for water, wastewater, stormwater, and roads. The purpose was to develop the four (4) comprehensive master plans and capital improvement projects to conduct an impact fee study for the respective infrastructure and its funding. Comprehensive master plans give the city direction on where growth will occur and the capital improvement program that will support that growth. Corpus Christi has reached the size where most other Texas cities have adopted water, wastewater, road, and stormwater impact fees to fund growth-related infrastructure expansions.

This project is now entering an important phase of vetting and finalizing of the master plans. CIAC members requested the master plans be developed with the committee individually to maintain an accurate understanding of the process and its results.

Development Services and Pape-Dawson complied with this request which, in turn, means several additional meetings.

PROJECT TIMELINE WITH CHANGE ORDER:

Additional services request No. 3 will add additional time to the original project timeline and extend the contract to December 31, 2024.

ALTERNATIVES:

The City could choose to not contract for this work and the CIAC members would not be as informed about master planning and impact fees.

FISCAL IMPACT:

The fiscal impact for FY 2024 is \$190,100.00 with funding available in the Development Services Fund and Corpus Christi Water.

Increase in Total Contract Value: \$190,100.00

Amended Contract Value: \$3,943,700.00

FUNDING DETAIL:

Org: 45
Fund: **4010**
Account: 530000
Activity:
Amount: \$47,525.00

Org: 46
Fund: **4200**
Account: 530000
Activity:
Amount: \$47,525.00

Org: 56
Fund: **4670**
Account: 530000
Activity:
Amount: \$95,050.00

RECOMMENDATION:

Staff recommends approval of this additional services request to award Pape-Dawson Engineers, Inc. for additional meetings with the CIAC.

LIST OF SUPPORTING DOCUMENTS:

Additional Services Request No. 3
Resolution approving ASR 3
COF – ASR 3
City Council Presentation