



AGENDA MEMORANDUM

Future Item for the City Council Meeting of August 20, 2013

Action Item for the City Council Meeting of August 27, 2013

DATE: July 26, 2013

TO: Ronald L. Olson, City Manager

FROM: Michael Armstrong, Director of Municipal Information Services
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361-826-3735

Professional Services Agreement to provide Oracle database administration services.

CAPTION:

Motion authorizing the City Manager, or designee, to execute a one year contract with Falcron Solutions, Inc., of Houston, Texas, and up to two one year extensions for an estimated expenditure of \$120,000.00 annually. The cost will be paid in monthly payments of \$10,000.00. The purpose is to provide Oracle database administration services for the current Oracle environment.

PURPOSE:

Approval of this contract will provide Oracle database administration services for the City's current Oracle environment.

BACKGROUND AND FINDINGS:

The City would like to enter into an agreement with Falcron Solutions, Inc. to provide Oracle database administration services. This agreement will be for a minimum of 80 hours monthly of oracle database administration services at a cost of \$10,000 per month.

The City has been without a dedicated Oracle database administrator since our last Database Administrator left City employment late last year. We have been unable to hire a replacement and we need to enter into a professional services agreement for the Oracle database administration services needed. City applications which operate on the Oracle database platform are Peoplesoft, Maximo, GIS, and Public Safety.

ALTERNATIVES:

Continue without Oracle database administration services

OTHER CONSIDERATIONS:

NA

CONFORMITY TO CITY POLICY:

This purchase conforms to City purchasing policies and procedures and state statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Not applicable

DEPARTMENTAL CLEARANCES:

Finance Department and Office of Management and Budget

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		120,000.00	240,000.00	360,000
Encumbered / Expended Amount				
This item		120,000.00	240,000.00	360,000
BALANCE		0	0	0

Fund(s): Municipal Information Services

Comments:

Total cost of year one contract is \$120,000.00 with possible extensions for year two and year three totaling \$360,000.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Falcron Solutions, Inc. Agreement