



AGENDA MEMORANDUM

Action Item for the City Council Meeting June 28, 2022

DATE: June 28, 2022
TO: Peter Zanoni, City Manager
FROM: DeAnna McQueen, Director of Communications/Media/E-Gov
DeannaM@cctexas.com
(361) 826-2940

Josh Chronley, Assistant Director of Finance-Procurement
JoshC2@cctexas.com
(361) 826-3169

Camera Equipment for Communications
--

CAPTION:

Motion authorizing the purchase of camera equipment from Digital Resources, Inc. of Southlake, Texas, through the TIPS cooperative, for \$180,583.17, to be used by the Communications Department, with FY 2022 funding from the PEG Cable Fund.

SUMMARY:

The purchase from Digital Resources, INC. includes camera equipment, laptops, and drones to replace outdated equipment.

BACKGROUND AND FINDINGS:

The Communications Department is revamping the Multimedia Division's equipment which is seven years old. With the current advancement of technology, the equipment no longer is compatible. The new cameras will bring the Multimedia Division up to date which will improve our product both video and still photography.

PROCUREMENT DETAIL:

This procurement is being facilitated through the TIPS cooperative. Contracts awarded through the TIPS cooperative have been competitively procured in compliance with Texas Local and State

procurement requirements. The savings on the TIPS cooperative for this purchase is \$9,029.19.

ALTERNATIVES:

No Alternative. This purchase is necessary to ensure productivity for the Multimedia staff.

FISCAL IMPACT:

The 2022 purchase totaling \$180,583.17 to replace the Multimedia camera equipment is budgeted in the Cable PEG Access Fund for FY2022.

FUNDING DETAIL:

Fund:	1031	PEG Fund
Organization/Activity:	14676	Cable PEG Access
Mission Element:	172	Customer Service
Project # (CIP Only):	N/A	
Account:	550050	Computer Equipment

RECOMMENDATION:

Staff recommends approval of this motion to purchase camera equipment as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet