



AGENDA MEMORANDUM

Action Item for the City Council Meeting May 21, 2024

DATE: May 21, 2024

TO: Peter Zanoni, City Manager

FROM: Kathleen Chapa, Director of Animal Care Services
KathleenB@cctexas.com
(361) 826-3064

Josh Chronley, Assistant Director of Finance & Procurement
JoshC2@cctexas.com
(361) 826-3169

Spay and Neuter Services for Animal Care Services

CAPTION:

Motion authorizing execution of two one-year professional service agreements, each having two one-year options, for a combined amount not to exceed \$250,000.00, with P.A.A.C. People Assisting Animal Control for \$150,000.00 and The Cattery, Inc., for \$100,000.00, with a potential total amount up to \$750,000.00 if options are exercised, to provide spay and neuter services, with FY 2024 funding of \$125,000.00 from the General Fund.

SUMMARY:

To improve access to low-cost, spay and neuter services, the City of Corpus Christi released a Request for Qualifications in January of 2024 to solicit parties interested in providing these services. The City Council awarded \$250,000.00 in the FY23 budget for this purpose as a FY 2023 Budget Initiative. Two contracts were awarded, one to P.A.A.C. for \$150,000.00 and The Cattery for \$100,000.00. These contracts will expire in June 2024, and the department chose to resolicit for these services in efforts of securing additional potential firms instead of exercising the available option years. The City received two proposals, which were rated through a formal procurement process.

BACKGROUND AND FINDINGS:

Corpus Christi Animal Care Services is prohibited by the Texas Health and Safety Code (Title 10, Section 828.012) from providing spay and neuter and other medical services for animals not in the shelter's care. Therefore, identifying spay and neuter service partners and implementing means to increase access to spay and neuter services for pet owners will have a positive and direct impact on addressing the issue of overpopulation of pets.

Contracted services in these agreements shall include veterinary spay-neuter services, evaluating animals to determine suitability for sterilization procedure, performance of the surgical procedures, and post-operative care including any necessary cones, medications, and antibiotics, as well as any additional follow-up care due to surgical complications. Surgeries are to be performed for pets owned by citizens who reside within the City limits. Surgeries must be performed in a manner consistent with or that exceeds the prevailing standard for veterinary care in the state of Texas.

The spay and neuter program was initially budgeted in the FY 2023 budget. Two entities were awarded funding in FY 2023: P.A.A.C. and The Cattery, Inc. The results of those agreements are as follows: P.A.A.C. assisted in 628 canine neuters, 571 canine spays, 418 feline spays, 524 feline neuters, enhancing the quality of life of 210 animals in district 1; 370 in district 2; 757 in district 3, 347 in district 4, and 209 in district 5. The Cattery assisted in 247 male neuters, 280 female spays, 489 feline spays, 424 feline neuters, enhancing the quality of life of 231 animals in district 1; 223 in district 2; 244 in district 3, 293 in district 4, and 449 in district 5.

PROCUREMENT DETAIL:

Finance and Procurement conducted a first-time competitive Request for Qualifications (RFQ 4398) in 2023 for Animal Care Services. The existing awarded contracts will expire in June 2024, and the department chose to resolicit for these services in efforts of securing additional potential firms. RFQ 5553 was procured to obtain a pool of qualifying firms to provide spay and neuter services. The RFQ process allows the City to confirm that firms interested in providing these services are qualified and have the appropriate credentials and licenses to perform services. The City received two submissions and is recommending award to both firms.

The selection committee was comprised of representatives from the Executive Leadership Team, Municipal Court, and Animal Care Services. Final evaluations ranked firms based on three factors: 1) firm's experience 2) team experience and identification, and 3) understanding of project scope.

The City currently utilizes both firms, and the staff is confident they will continue to provide satisfactory services and is recommending P.A.A.C. People Assisting Animal Control and The Cattery, Inc. for award.

ALTERNATIVES:

If the City Council elects to not authorize these contracts, there will be no increased access to spay and neuter services available for pet owners without the necessary resources to secure these services. Since the purpose of the funding is to address the community issues of overpopulation of animals, without this increase in availability of services, the City will continue to struggle to address this issue.

FISCAL IMPACT:

The total fiscal impact will be \$250,000.00 for the two contracts over the term of the original agreements with FY 2024 funding of \$125,000.00 coming from the General Fund.

FUNDING DETAIL:

Fund:	1020	General Fund
Organization/Activity:	12680	Animal Care Services
Department:	52	
Project # (CIP Only) :		
Account:	530000	Professional Services

RECOMMENDATION:

Staff recommends approval of this motion authorizing the execution of two, one-year professional service agreements with the option to extend two additional one-year periods with P.A.A.C. People Assisting Animal Control and The Cattery Inc. as presented.

LIST OF SUPPORTING DOCUMENTS:

Evaluation Matrix
Professional Service Agreements