DECISION PACKAGE FY 2027

DEPARTMENT:	Audit Department	TITLE OF DECISION PACKAGE:	Intern
CONTACT:	George Holland	TYPE:	Enhancement

<<< Select drop down to choose an option.

1.) WHAT ARE YOU PROPOSING TO DO?

The Audit Department is requesting funding to continue an intern position to support audit operations. This position was previously funded and provided support for administrative tasks, data analysis, audit documentation, and follow-up activities. The intern performs routine and time-intensive work, allowing audit staff to focus on higher-risk and more complex audit areas. This position provides a cost-effective resource to improve efficiency, productivity, and audit coverage. During the prior year, the intern supported audit operations by assisting with data collection, documentation, and follow-up tracking, allowing audit staff to reallocate time to higher-risk audit areas and improving efficiency in audit execution and report timeliness.

2.) WHAT SERVICES ARE AFFECTED AND HOW BY THIS DECISION?

This decision impacts performance audits, compliance audits, and audit follow-up activities. With intern support, the department can improve efficiency in data collection, documentation, and tracking of audit recommendations. Without this position, audit staff must allocate time to administrative and lower-risk tasks, which may reduce audit coverage, delay report issuance, and limit responsiveness to higher-risk areas.

3.) HOW DOES THIS DECISION AFFECT YOUR MISSION?

This decision supports the Audit Department's mission by improving efficiency in delivering independent, performance audit. The addition of an intern allows staff to focus on higher-value audit work, resulting in improved audit quality, expanded coverage, and more timely reporting, while maintaining effective oversight of City operations. This position also supports workforce development by providing mentorship and practical experience to students entering the auditing profession.

4.) IMPACT TO PERFORMANCE METRICS:

Performance Measures help management determine how this submission will impact the programs and/or services your department provides to the community and/or City departments.

Performance Measures	Actual FY 2024	Actual FY 2025	Estimated FY 2026	Estimate FY 2027 [No Change]	Estimate FY 2027 [With Change]
Description of Input:					
Description of Output:					
Outcomes:					

5.) FISCAL IMPACT (linked to Fiscal Impact Detail tab):

EXPENDITURES:	Recurring:	$	17,742.00	One-Time:	$ -	Total	$ 17,742.00

6.) OTHER CONSIDERATIONS: