



AGENDA MEMORANDUM

First item for the City Council Meeting of March 19, 2019
Action item for the City Council Meeting of March 26, 2019

DATE: March 19, 2019

TO: Keith Selman, Interim City Manager

FROM: Kim Baker, Assistant Director of Financial Services-Purchasing Division
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Pipe Repair Clamps Supply Agreement
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CAPTION:

Motion authorizing a three-year supply agreement with Core & Main, LP of Corpus Christi, Texas, for the purchase of pipe repair clamps for a total amount not to exceed \$1,067,790.

PURPOSE:

This is a motion to approve a three-year supply agreement for pipe repair clamps stocked by the City Warehouse and utilized by Water Utilities Department.

BACKGROUND AND FINDINGS:

These clamps are used to repair cracked, punctured, or broken pipe when it can effectively stop a leak. The Water Utilities Department uses various clamps depending on the size of the break when it can help to avoid larger repairs and cutting pipes. The City Warehouse stocks these clamps so they can be readily available for the department as needed.

The Purchasing Division conducted a competitive Request for Bid (RFB) process and received two bids. Staff recommends award to the lowest, responsive, responsible bidder, Core & Main, LP.

ALTERNATIVES:

Not applicable

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Purchasing Division
Water Utilities

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$2,800,195.15	\$889,825.00	\$3,690,020.15
Encumbered / Expended Amount	\$732,882.30	\$0	\$732,882.30
This item	\$177,965.00	\$889,825.00	\$1,067,790.00
BALANCE	\$1,889,347.85	\$0	\$1,889,347.85

Fund(s): Stores

Comments: The full contract value is not to exceed \$1,067,790 for three years, of which \$177,965 is funded in FY2018-19.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Supply Agreement