



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of July 18, 2017
Second Reading Ordinance for the City Council Meeting of July 25, 2017

DATE: July 18, 2017

TO: Margie C. Rose, City Manager

FROM: Jim Davis, Director of Fleet Maintenance
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Purchase of a Kubota Front Loader Tractor for Solid Waste Operations

CAPTION:

Ordinance appropriating \$81,363.92 from the reserved future replacement account into the capital outlay expenditure account in Maintenance Services Fund No. 5110 for the purchase of a Kubota front loader tractor; amending the FY2016-17 operating budget adopted by Ordinance No. 030965 by increasing expenditures by \$81,363.92; authorizing the City Manager or designee to execute all necessary documents to purchase a Kubota front loader tractor for \$81,363.92 from Kubota Tractor Corporation, of Grapevine, Texas, based on a cooperative purchasing agreement with Texas Local Government Purchasing Cooperative, dba BuyBoard, for a total amount not to exceed \$81,363.92, for use by Solid Waste Operations.

PURPOSE:

This item is to approve the purchase of a Kubota front loader tractor to be used by staff of Solid Waste Operations.

BACKGROUND AND FINDINGS:

The Kubota front loader tractor being recommended is a farm type tractor to be used at the Elliott Landfill to assist in mowing operations at that location. The front loader tractor will be used to pull a bat wing mower. This equipment will assist landfill personnel to remain in compliance with TCEQ regulations in regards to keeping the grounds mowed.

The replacement unit is a nine-year old tractor, and its original cost was \$22,500.00. Life-to-date maintenance costs are totaled to be \$75,000.00. It is no longer economical to repair this tractor.

ALTERNATIVES:

No alternatives

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Solid Waste Operations and Fleet Maintenance Services

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$3,650,556.09	\$0.00	\$3,650,556.09
Encumbered / Expended Amount	\$2,843,048.13		\$2,843,048.13
This item	\$81,363.92	\$0.00	\$81,363.92
BALANCE	\$726,144.04	\$0.00	\$726,144.04

Fund(s): Fleet Maintenance Services

Comments: None

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Price Sheet