



AGENDA MEMORANDUM

Action Item for the City Council Meeting December 16, 2025

DATE: December 16, 2025

TO: Peter Zanoni, City Manager

FROM: Nicholas Winkelmann, P.E., Director of Water Systems and Support Services
NickW@cctexas.com
(361) 826-1796

Sergio Villasana, Director, Finance & Procurement
SergioV2@cctexas.com
(361) 826-3227

Purchase of Brass Service Water Fittings

CAPTION:

Motion authorizing execution of a one-year supply agreement with Act Pipe and Supply, Inc., of Corpus Christi, in an amount not to exceed \$314,781.64 to purchase brass water service fittings for Corpus Christi Water, with FY 2026 funding of \$314,781.64 from the Water Fund.

SUMMARY:

This motion authorizes a one-year supply agreement with ACT Pipe & Supply to purchase brass service water fittings for water lines for CCW. These brass fittings are for new and replacement installations for the main cut-off water to residential homes and businesses.

BACKGROUND AND FINDINGS:

The City of Corpus Christi has more 105,000 individual residential and commercial water connections throughout the service area. CCW purchases and stocks brass service water fittings for new, replacement and repair situations. Brass service water fittings are required when connecting customers to city potable water lines and serve as the main water shut-off appurtenance in the event of a localized water emergency. CCW purchases and stocks these brass service water fittings to ensure proper fittings are always available for new installations and to repair existing services. Lead times on these products can be over 9 months, so it is imperative CCW maintains sufficient stock.

PROCUREMENT DETAIL:

Finance & Procurement conducted a Request for Bid (RFB) process to obtain bids. The City received four bids: three responsive, responsible bids and one non-responsive bid. Staff recommends the award to Act Pipe & LLC, the lowest, responsive, and responsible bidder.

Act Pipe and Supply, Inc. is the incumbent contractor. The recommended one-year agreement decreases by 1% from the previous contract, for a total dollar decrease of \$2,833.26.

ALTERNATIVES:

An alternative to accepting this bid would be to require CCW to purchase brass service water fittings on an as-needed basis, which would not be as productive.

FISCAL IMPACT:

The fiscal impact for Corpus Christi Water for FY 2026 is \$314,781.64 from the Water Fund.

FUNDING DETAIL:

Fund:	4010	Water
Organization/Activity:	31520	Treated Water Delivery System
Department number:	45	Water
Project # (CIP Only):	N/A	
Account:	520130	Maint & repairs
Amount:	\$314,781.64	

RECOMMENDATION:

Staff recommends approval of this motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Supply Agreement
Bid Tabulation