



AGENDA MEMORANDUM

Action Item for the City Council Meeting of January 30, 2024

DATE: January 30, 2024

TO: Peter Zaroni, City Manager

FROM: Wesley Nebgen, Director of Water System Infrastructure
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Mowing Services for the Corpus Christi Water Department

CAPTION:

Resolution authorizing a one-year service agreement with two one-year option periods with Brightview Landscape Services, of Corpus Christi, Texas, for mowing services for the Corpus Christi Water Department, in an amount up to \$193,741.10 and a potential total amount up to \$581,223.30 if both one-year option periods are exercised, for mowing services for Corpus Christi Water (CCW), with FY 2024 funding of \$145,305.83 from the Wastewater and Water Funds.

SUMMARY:

This resolution authorizes a one-year service agreement with two one-year option periods for mowing services for the Corpus Christi Water (CCW) Department. The proposed mowing services are necessary to properly maintain CCW properties.

BACKGROUND AND FINDINGS:

The purpose of this service agreement is to ensure the grounds at various CCW locations, including water and wastewater treatment plants, lift stations, and several other city-owned lots, are safe, secure, and presentable. The mowing service agreement will provide bi-weekly mowing during the growing season (March through October) and monthly mowing during the non-growing season (November through February) for the wastewater treatment plants and lift stations, and as-needed mowing for the water treatment plant and other locations (35 locations in total).

Brightview Landscape Services has previously performed related services for CCW. CCW was satisfied with Brightview Landscape Services' performance and recommends using them for mowing services through the proposed one-year service agreement.

PROCUREMENT DETAIL:

Finance & Procurement conducted a competitive Request for Bids (RFB) process. The City received three responsive, responsible bids. Staff is recommending award to the lowest responsible bidder, Brightview Landscape Services, Inc. The scope for this contract has been slightly modified to include an allowance for additional work as needed. The annual cost for mowing has increased by 1.8% from the previous contract. The variances are listed in the table below.

| Category | Proposed Contract | Previous Contract | Variance |
|-----------------|--------------------------|--------------------------|-----------------|
| Mowing | \$ 188,740.40 | \$ 185,334.00 | 1.8% |
| Allowance | \$ 5,000.00 | \$ - | |
| Total | \$ 193,740.40 | \$ 185,334.00 | 4.3% |

An allowance in the amount of \$5,000 has been included in the proposed agreement's pricing schedule in case any excess mowing is needed throughout the term of the proposed agreement. Excess mowing might be needed in the case of heavy rainfall or for other reasons. The \$5,000 allowance was submitted in all three responsive bidders' bid package as required by the RFB.

The current agreement is with Cutrite, LLC., of San Antonio, Texas, for a three-year term in an up to amount of \$185,334. Cutrite, LLC. did submit for the Request for Bids process for this procurement; however, their pricing was the highest of the three responsive, responsible bids received.

ALTERNATIVES:

The alternative to accepting this bid would be for CCW to perform these mowing services. However, the department does not have the appropriate staffing level or equipment to maintain these locations on a bi-weekly schedule.

FISCAL IMPACT:

The fiscal impact for Corpus Christi Water for FY 2024 is \$145,305.83 to the Wastewater and Water Funds.

FUNDING DETAIL:

Fund: 4200 Wastewater
Organization/Activity: 33100 Broadway Wastewater Plant
Department: 46 Wastewater
Project # (CIP Only): N/A
Account: 530225 Mowing and grounds maintenance
Amount: \$19,329.40

Fund: 4200 Wastewater
Organization/Activity: 33110 Oso Wastewater Plant
Department: 46 Wastewater
Project # (CIP Only): N/A
Account: 530225 Mowing and grounds maintenance
Amount: \$19,329.40

Fund: 4200 Wastewater
Organization/Activity: 33120 Greenwood Wastewater Plant
Department: 46 Wastewater
Project # (CIP Only): N/A
Account: 530225 Mowing and grounds maintenance
Amount: \$19,329.40

Fund: 4200 Wastewater
Organization/Activity: 33130 Allison Wastewater Plant

| | | |
|------------------------|-------------|--------------------------------------|
| Department: | 46 | Wastewater |
| Project # (CIP Only): | N/A | |
| Account: | 530225 | Mowing and grounds maintenance |
| Amount: | \$19,329.40 | |
| Fund: | 4200 | Wastewater |
| Organization/Activity: | 33140 | Laguna Madre Wastewater Plant |
| Department: | 46 | Wastewater |
| Project # (CIP Only): | N/A | |
| Account: | 530225 | Mowing and grounds maintenance |
| Amount: | \$19,329.40 | |
| Fund: | 4200 | Wastewater |
| Organization/Activity: | 33150 | Whitecap Wastewater Plant |
| Department: | 46 | Wastewater |
| Project # (CIP Only): | N/A | |
| Account: | 530225 | Mowing and grounds maintenance |
| Amount: | \$19,329.40 | |
| Fund: | 4200 | Wastewater |
| Organization/Activity: | 33210 | Lift Station Operation & Maintenance |
| Department: | 46 | Wastewater |
| Project # (CIP Only): | N/A | |
| Account: | 530225 | Mowing and grounds maintenance |
| Amount: | \$19,329.40 | |
| Fund: | 4010 | Water |
| Organization/Activity: | 31010 | Stevens Filter Plant |
| Department: | 45 | Water |
| Project # (CIP Only): | N/A | |
| Account: | 530225 | Mowing and grounds maintenance |
| Amount: | \$10,000.03 | |

RECOMMENDATION:

Staff recommends approval of this resolution for a one-year service agreement with two one-year option periods, with Brightview Landscape Services, Inc., as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement