

**Contract:** 23-020-009-D603

**Project Name:** Public Access Enhancements for the Encinal Peninsula (Flour Bluff)

**Subrecipient:** City of Corpus Christi

**Reporting Frequency:** Monthly

**Contact:** Tyler Florence

**Project Description:**

Flour Bluff is an area with unique recreational opportunities for its approximately 24,000 residents and many visitors. During Area Development Plan (ADP) discussions in 1992, the concept of repurposing an old railroad trestle into a hike and bike trail that connects Flour Bluff to an already established Hike and Bike Oso Bay Wetlands Preserve Trail was proposed, but no progress was made on the project. In the new ADP, the trail concept was reintroduced and ranked as a top priority by area residents for completion, especially after the pandemic highlighted the need for more public access to outdoor recreation. The trail would connect the recreational opportunities available in Flour Bluff to the City of Corpus Christi property via the repurposed trestle. The need was expressed during Flour Bluff Citizens Council (FBCC) meetings as well as during the City's ADP adoption process.

The City of Corpus Christi (the City) will use CMP Cycle 27 funds to complete Phase 1 of the City's long-term goal to create a green recreational connection from the Flour Bluff area to the Oso Bay Wetlands Preserve. Phase 1 focuses on completing a feasibility and structural engineering assessment of the existing railroad trestle and developing a master plan to include land use and amenities for the hike and bike trail and proposed trailhead. The master plan will also include a discussion of proposed enhancements for Dimmit Pier Park and the ponds along Laguna Shores Road that will ultimately be connected to the hike and bike trail in subsequent project phases. To aid in Phase 1, volunteers will be enlisted to help monitor public usage of the proposed area hike and bike trail pre-construction. Additionally, volunteers will provide community clean-ups for the area and assist with stakeholder engagement events.

Currently the area is impacted by illegal dumping, illegal fires, and the existing road to the trestle has not been maintained. Converting this area to a useable recreational space for the public would not only enhance public access for recreation but would reduce the impact of current public safety issues. The project will also elevate the Flour Bluff community into being regionally recognized as a favorite for outdoor recreationists and as a leader in environmental stewardship.

**Project Budget:**

	<b>CMP</b>	<b>Subrecipient</b>	<b>Third Party</b>	<b>Project Totals</b>
Salaries	\$0.00	\$75,600.00	\$0.00	\$75,600.00
Fringe	\$0.00	\$26,460.00	\$0.00	\$26,460.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$175,000.00	\$0.00	\$0.00	\$175,000.00
Other	\$0.00	\$5,000.00	\$10,000.00	\$15,000.00
<b>Subtotal</b>	<b>\$175,000.00</b>	<b>\$107,060.00</b>	<b>\$10,000.00</b>	<b>\$292,060.00</b>
Indirect	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$175,000.00</b>	<b>\$107,060.00</b>	<b>\$10,000.00</b>	<b>\$292,060.00</b>

**Special Award Conditions:**

1. This project must be completed as described in this work plan.
2. The GLO and/or NOAA must approve any changes in the scope of work or budget requests that change the total project cost.
3. CMP and NOAA logos, including appropriate acknowledgment statement, must be printed on education/outreach materials, signs, final reports and/or publications.
4. Data must be shared in the appropriate manner as specified in the contract.
5. The subrecipient must coordinate with the GLO prior to issuing press releases, conducting media events, or otherwise engaging in media related communications for this project.

**Task 1: Engineering**

The City will develop scope of work and solicit engineering services through a Request for Qualifications (RFQ) in accordance with state and local standards and award a contract to the selected engineer. The City will evaluate all RFQs and then finalize the award selection. The engineer will complete a feasibility and structural engineering assessment of the existing railroad trestle.

**Task 1 Deliverables:**

1. RFP to select engineer  
**Due Date: 2/28/2023**
2. Executed engineer contract  
**Due Date: 4/30/2023**
3. Feasibility and structural engineering assessment  
**Due Date: 1/31/2024**

*Travel: No travel funds requested for this task*

## **Task 2: Data Collection and Outreach**

The City will coordinate the collection of relevant data and public outreach events. Volunteers will collect public use data from the proposed hike and bike trail area. Additionally, volunteers will conduct two community trash clean-ups in the project area that will increase public engagement with the project. The City will take pictures of the clean-up events and report event metrics, including the number of volunteers, the number of hours worked, and an estimate of the weight of trash removed. The City will host quarterly public meetings to discuss the project and solicit input on amenities to be included in the master plan. The City will design and print a brochure that explains the proposed project to hand out at stakeholder meetings. The GLO will review and approve the draft brochure layout before the brochures are printed. The engineering contractor will design and print a rendering of the project to display at public meetings.

### **Task 2 Deliverables:**

1. Draft brochure layout  
**Due Date: 1/31/2023**
2. Final brochure  
**Due Date: 2/28/2023**
3. Summary of public use data  
**Due Date: 7/31/2023**
4. Metrics and photos of community trash clean-up events  
**Due Date: 8/31/2023**
5. Agendas from quarterly public meetings  
**Due Date: Ongoing until 3/31/2024**

*Travel: No travel funds requested for this task*

## **Task 3: Master Plan**

The engineer will develop a master plan to include land use and amenities for the hike and bike trail and proposed trailhead. The master plan will be developed using the data and input solicited in Task 2. The City will coordinate with the Planning Division on the Master Plan development. The engineer will present a draft of the master plan, and the City and the GLO will review the plan and make recommendations.

### **Task 3 Deliverables:**

1. Draft 1 of Master Plan  
**Due Date: 1/31/2024**

2. Draft 2 of Master Plan  
**Due Date: 3/31/2024**

*Travel: No travel funds requested for this task*

#### **Task 4: Project Monitoring & Reporting**

The City will prepare and submit all reports, deliverables, and requests for reimbursement as required in the contract, to CMPReceipts@GLO.TEXAS.GOV. Monthly progress reports and requests for reimbursement are due to CMPReceipts@GLO.TEXAS.GOV on the 10th day of every month of the year starting with November 10, 2022. The final report will describe the work completed under each task and include photos of outreach efforts.

#### **Task 4 Deliverables:**

1. Monthly progress reports and requests for reimbursement  
**Due Date: Ongoing until 3/31/2024**
2. Draft final report  
**Due Date: 3/15/2024**
3. Final report  
**Due Date: 3/31/2024**
4. Project closeout form  
**Due Date: 3/31/2024**

*Travel: No travel funds requested for this task*

#### **Performance Evaluations**

CMP staff will conduct quarterly performance evaluations of subrecipients to examine project progress and adherence to the 18-month completion timeline. Evaluations will be conducted under the following terms.

- **3-Month Evaluation (January 15, 2023)**
  - Subrecipients that did not submit the initial progress report and reimbursement request and do not show progress toward establishing the framework of their project will be identified by the CMP project manager (PM).
- **6-Month Evaluation (April 15, 2023)**
  - If it appears the project is behind or is making insufficient progress, i.e. deliverables and reporting are late, the CMP PM will contact the subrecipient via phone or email to revise deliverable due dates and determine a method for getting the project completed within the remaining 1-year timeframe.
  - 306A projects with NOAA Special Award Conditions (SAC) must provide the required SAC documentation at this time.

- If the SAC documentation is not available, CMP staff may request a one-time SAC extension from NOAA. This extension is for a maximum of three (3) additional months.
- **9-Month Evaluation (July 15, 2023)**
  - If a project had late reporting or deliverables at the previous two (2) check points, they will be placed on a Performance Improvement Plan (PIP).
    - This will include more frequent check-ins with the CMP PM and a revised deliverable schedule with deliverables broken down into smaller pieces.
  - Reimbursement request will be held for payment until the PIP is in place.
  - **306A projects with SACs must provide all required SAC documentation at this time. If the SAC documentation is unavailable, the project may be terminated.**
- **12-Month Evaluation (October 15, 2023)**
  - Projects not adhering to the PIP and not demonstrating significant efforts to correct compliance issues will be considered for termination and a Notice of Deficiency will be issued to the project's Authorizing Official.
  - **Subrecipients can request a one (1) time extension.**
  - Reimbursement requests will be withheld upon all outstanding documents are received.
- **15-Month Evaluation (January 15, 2024)**
  - Projects with PIPs will be closely examined to ensure the performance plan is being adhered to and the project is on track.
  - If the PIP has been significantly violated, the project may be terminated.
  - Reimbursement requests will be withheld upon all outstanding documents are received.
- **18-Month Evaluation (March 31, 2024)**
  - All projects must be complete. Incomplete projects may be terminated.