

## SUPPLY AGREEMENT NO. 4954

### Sodium Hypochlorite for Corpus Christi Water

THIS **Sodium Hypochlorite for Corpus Christi Water Supply Agreement** ("Agreement") is entered into by and between the City of Corpus Christi, a Texas home-rule municipal corporation ("City") and Brenntag Southwest, Inc. ("Contractor"), effective upon execution by the City Manager or the City Manager's designee ("City Manager").

WHEREAS, Contractor has bid to provide Sodium Hypochlorite for Corpus Christi Water in response to Request for Bid No. **4954** ("RFB"), which RFB includes the required scope of work and all specifications and which RFB and the Contractor's bid response are incorporated by reference in this Agreement as Exhibits 1 and 2, respectively, as if each were fully set out here in its entirety.

NOW, THEREFORE, City and Contractor agree as follows:

1. **Scope.** Contractor will provide Sodium Hypochlorite for Corpus Christi Water in accordance with the attached Scope of Work, as shown in Attachment A, the content of which is incorporated by reference into this Agreement as if fully set out here in its entirety. "Goods," "products", and "supplies", as used in this Agreement, refer to and have the same meaning.
2. **Term.**
  - (A) The Term of this Agreement is one year beginning on the date provided in the Notice to Proceed from the Contract Administrator or the City's Procurement Division. The parties may mutually extend the term of this Agreement for up to two additional one-year periods ("Option Period(s)"), provided, the parties do so in writing prior to the expiration of the original term or the then-current Option Period.
  - (B) At the end of the Term of this Agreement or the final Option Period, the Agreement may, at the request of the City prior to expiration of the Term or final Option Period, continue on a month-to-month basis for up to six months with compensation set based on the amount listed in Attachment B for the Term or the final Option Period. The Contractor may opt out of this continuing term by providing notice to the City at least 30 days prior to the expiration of the Term or final Option Period. During the month-to-month term, either Party may terminate the Agreement upon 30 days' written notice to the other Party.
3. **Compensation and Payment.** This Agreement is for an amount not to exceed \$6,300,000.00, subject to approved extensions and changes. Payment will be

made for goods delivered and accepted by the City within 30 days of acceptance, subject to receipt of an acceptable invoice. All pricing must be in accordance with the attached Bid/Pricing Schedule, as shown in Attachment B, the content of which is incorporated by reference into this Agreement as if fully set out here in its entirety. The unit pricing will be adjusted on a quarterly basis in accordance with the Price Change Mechanism included as part of Attachment B. Any amount not expended during the initial term or any option period may, at the City's discretion, be allocated for use in the next Option Period.

Invoices must be mailed to the following address with a copy provided to the Contract Administrator:

City of Corpus Christi  
Attn: Accounts Payable  
P.O. Box 9277  
Corpus Christi, Texas 78469-9277

- 4. Contract Administrator.** The Contract Administrator designated by the City is responsible for approval of all phases of performance and operations under this Agreement, including deductions for non-performance and authorizations for payment. The City's Contract Administrator for this Agreement is as follows:

Name: Amanda Howard  
Department: Corpus Christi Water  
Phone: 361-826-1894  
Email: AmandaC@cctexas.com

- 5. Insurance.** Before performance can begin under this Agreement, the Contractor must deliver a certificate of insurance ("COI"), as proof of the required insurance coverages, to the City's Risk Manager and the Contract Administrator. Additionally, the COI must state that the City will be given at least 30 days' advance written notice of cancellation, material change in coverage, or intent not to renew any of the policies. The City must be named as an additional insured. The City Attorney must be given copies of all insurance policies within 10 days of the City Manager's written request. Insurance requirements are as stated in Attachment C, the content of which is incorporated by reference into this Agreement as if fully set out here in its entirety.
- 6. Purchase Release Order.** For multiple-release purchases of products to be provided by the Contractor over a period of time, the City will exercise its right to specify time, place and quantity of products to be delivered in the following manner: any City department or division may send to Contractor a purchase release order signed by an authorized agent of the department or division. The purchase release order must refer to this Agreement, and products will remain with

the Contractor until such time as the products are delivered and accepted by the City.

**7. Inspection and Acceptance.** City may inspect all products supplied before acceptance. Any products that are delivered but not accepted by the City must be corrected or replaced immediately at no charge to the City. If immediate correction or replacement at no charge cannot be made by the Contractor, a replacement product may be bought by the City on the open market and any costs incurred, including additional costs over the item's bid price, must be paid by the Contractor within 30 days of receipt of City's invoice.

**8. Warranty.**

(A) The Contractor warrants that all products supplied under this Agreement are new, quality items that are free from defects, fit for their intended purpose, and of good material and workmanship. The Contractor warrants that it has clear title to the products and that the products are free of liens or encumbrances.

(B) In addition, the products purchased under this Agreement shall be warranted by the Contractor or, if indicated in Attachment D by the manufacturer, for the period stated in Attachment D. Attachment D is attached to this Agreement and is incorporated by reference into this Agreement as if fully set out here in its entirety.

**9. Quality/Quantity Adjustments.** Any quantities indicated on the Bid/Pricing Schedule are estimates only and do not obligate the City to order or accept more than the City's actual requirements nor do the estimates restrict the City from ordering less than its actual needs during the term of the Agreement and including any Option Period. Substitutions and deviations from the City's product requirements or specifications are prohibited without the prior written approval of the Contract Administrator

**10. Non-Appropriation.** The continuation of this Agreement after the close of any fiscal year of the City, which fiscal year ends on September 30<sup>th</sup> annually, is subject to appropriations and budget approval specifically covering this Agreement as an expenditure in said budget, and it is within the sole discretion of the City's City Council to determine whether or not to fund this Agreement. The City does not represent that this budget item will be adopted, as said determination is within the City Council's sole discretion when adopting each budget.

**11. Independent Contractor.** Contractor will perform the work required by this Agreement as an independent contractor and will furnish such products in its own manner and method, and under no circumstances or conditions will any agent, servant or employee of the Contractor be considered an employee of the City.

12. **Subcontractors.** In providing the Goods, Contractor will not enter into subcontracts or utilize the services of subcontractors.
13. **Amendments.** This Agreement may be amended or modified only in writing executed by authorized representatives of both parties.
14. **Waiver.** No waiver by either party of any breach of any term or condition of this Agreement waives any subsequent breach of the same.
15. **Taxes.** The Contractor covenants to pay payroll taxes, Medicare taxes, FICA taxes, unemployment taxes and all other applicable taxes. Upon request, the City Manager shall be provided proof of payment of these taxes within 15 days of such request.
16. **Notice.** Any notice required under this Agreement must be given by fax, hand delivery, or certified mail, postage prepaid, and is deemed received on the day faxed or hand-delivered or on the third day after postmark if sent by certified mail. Notice must be sent as follows:

**IF TO CITY:**

City of Corpus Christi  
Attn: Amanda Howard  
Title: Contracts Funds Administrator  
Address: 2726 Holly Rd. Corpus Christi, Texas 78415  
Phone: 361-826-1894  
Fax: 361-826-4495

**IF TO CONTRACTOR:**

Brenntag Southwest, Inc.  
Attn: Gayle Tullier  
Title: Municipal Bid Manager  
Address: 704 E. Wintergreen Rd., Lancaster, Texas 75134  
Phone: 713-330-8570  
Fax: 713-450-4699

17. **CONTRACTOR SHALL FULLY INDEMNIFY, HOLD HARMLESS AND DEFEND THE CITY OF CORPUS CHRISTI AND ITS OFFICERS, EMPLOYEES AND AGENTS ("INDEMNITEES") FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, CLAIMS, DEMANDS, SUITS, AND CAUSES OF ACTION OF WHATEVER NATURE, CHARACTER, OR DESCRIPTION ON ACCOUNT OF PERSONAL INJURIES, PROPERTY LOSS, OR DAMAGE, OR ANY OTHER KIND OF INJURY, LOSS, OR DAMAGE, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, ATTORNEYS' FEES AND EXPERT WITNESS FEES, WHICH ARISE OR ARE CLAIMED TO ARISE OUT OF OR IN CONNECTION**

**WITH A BREACH OF THIS AGREEMENT OR THE PERFORMANCE OF THIS AGREEMENT BY THE CONTRACTOR OR RESULTS FROM THE NEGLIGENT ACT, OMISSION, MISCONDUCT, OR FAULT OF THE CONTRACTOR OR ITS EMPLOYEES OR AGENTS. CONTRACTOR MUST, AT ITS OWN EXPENSE, INVESTIGATE ALL CLAIMS AND DEMANDS, ATTEND TO THEIR SETTLEMENT OR OTHER DISPOSITION, DEFEND ALL ACTIONS BASED THEREON WITH COUNSEL SATISFACTORY TO THE CITY ATTORNEY, AND PAY ALL CHARGES OF ATTORNEYS AND ALL OTHER COSTS AND EXPENSES OF ANY KIND ARISING OR RESULTING FROM ANY SAID LIABILITY, DAMAGE, LOSS, CLAIMS, DEMANDS, SUITS, OR ACTIONS. THE INDEMNIFICATION OBLIGATIONS OF CONTRACTOR UNDER THIS SECTION SHALL SURVIVE THE EXPIRATION OR EARLIER TERMINATION OF THIS AGREEMENT.**

**18. Termination.**

(A) The City may terminate this Agreement for Contractor's failure to comply with any of the terms of this Agreement. The City must give the Contractor written notice of the breach and set out a reasonable opportunity to cure. If the Contractor has not cured within the cure period, the City may terminate this Agreement immediately thereafter.

(B) Alternatively, the City may terminate this Agreement for convenience upon 30 days advance written notice to the Contractor. The City may also terminate this Agreement upon 24 hours written notice to the Contractor for failure to pay or provide proof of payment of taxes as set out in this Agreement.

**19. Owner's Manual and Preventative Maintenance.** Contractor agrees to provide a copy of the owner's manual and/or preventative maintenance guidelines or instructions if available for any equipment purchased by the City pursuant to this Agreement. Contractor must provide such documentation upon delivery of such equipment and prior to receipt of the final payment by the City.

**20. Limitation of Liability.** The City's maximum liability under this Agreement is limited to the total amount of compensation listed in Section 3 of this Agreement. In no event shall the City be liable for incidental, consequential or special damages.

**21. Assignment.** No assignment of this Agreement by the Contractor, or of any right or interest contained herein, is effective unless the City Manager first gives written consent to such assignment. The performance of this Agreement by the Contractor is of the essence of this Agreement, and the City Manager's right to withhold consent to such assignment is within the sole discretion of the City Manager on any ground whatsoever.

- 22. Severability.** Each provision of this Agreement is considered to be severable and, if, for any reason, any provision or part of this Agreement is determined to be invalid and contrary to applicable law, such invalidity shall not impair the operation of nor affect those portions of this Agreement that are valid, but this Agreement shall be construed and enforced in all respects as if the invalid or unenforceable provision or part had been omitted.
- 23. Order of Precedence.** In the event of any conflicts or inconsistencies between this Agreement, its attachments, and exhibits, such conflicts and inconsistencies will be resolved by reference to the documents in the following order of priority:
- A. this Agreement (excluding attachments and exhibits);
  - B. its attachments;
  - C. the bid solicitation document including any addenda (Exhibit 1); then,
  - D. the Contractor's bid response (Exhibit 2).
- 24. Certificate of Interested Parties.** Contractor agrees to comply with Texas Government Code Section 2252.908, as it may be amended, and to complete Form 1295 "Certificate of Interested Parties" as part of this Agreement if required by said statute.
- 25. Governing Law.** Contractor agrees to comply with all federal, Texas, and City laws in the performance of this Agreement. The applicable law for any legal disputes arising out of this Agreement is the law of the State of Texas, and such form and venue for such disputes is the appropriate district, county, or justice court in and for Nueces County, Texas.
- 26. Public Information Act Requirements.** This paragraph applies only to agreements that have a stated expenditure of at least \$1,000,000 or that result in the expenditure of at least \$1,000,000 by the City. The requirements of Subchapter J, Chapter 552, Government Code, may apply to this contract and the Contractor agrees that the contract can be terminated if the Contractor knowingly or intentionally fails to comply with a requirement of that subchapter.
- 27. Entire Agreement.** This Agreement constitutes the entire agreement between the parties concerning the subject matter of this Agreement and supersedes all prior negotiations, arrangements, agreements and understandings, either oral or written, between the parties.

**CONTRACTOR**

Signature: 

Printed Name: W. Thomas Crain, Jr.

Title: President

Date: 10/18/2023

**CITY OF CORPUS CHRISTI**

Josh Chronley  
Assistant Director of Finance – Procurement

Date: \_\_\_\_\_

**APPROVED AS TO LEGAL FORM:**

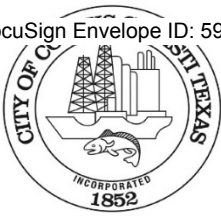
\_\_\_\_\_  
Assistant City Attorney Date

**Attached and Incorporated by Reference:**

- Attachment A: Scope of Work
- Attachment B: Bid/Pricing Schedule
- Attachment C: Insurance Requirements
- Attachment D: Warranty Requirements

**Incorporated by Reference Only:**

- Exhibit 1: RFB No. 4954
- Exhibit 2: Contractor's Bid Response



## ATTACHMENT A: SCOPE OF WORK

### I. General Requirements

- A. The Contractor shall supply 10-15% sodium hypochlorite aqueous solution per the specification outlined in this scope of work.
- B. The sodium hypochlorite will be used by the Corpus Christi Water Wastewater Treatment Plants, and Water Pump Stations to disinfect water and wastewater.
- C. Sodium hypochlorite must meet American Water Works Association (AWWA) standard B300-18.
- D. Sodium hypochlorite must be certified by the National Sanitation Foundation (NSF) to ANSI/NSF Standard 60 for water treatment chemicals.

### II. Specification – Sodium Hypochlorite Aqueous Solution

Sodium Hypochlorite Aqueous Solution	Weight
Sodium Hypochlorite Concentration	10-15%
Sodium Chloride Concentration	5-13%
Sodium Hydroxide Concentration	<0.5%
Iron Contamination, mg/L	<2
Copper Contamination, mg/L	<1
pH	12.5-13.5

### III. Delivery and Weighing Requirements

- A. Corpus Christi Water will place orders by telephone or email. The Contractor shall deliver the ordered quantity within 24 hours of order placement. No minimum or maximum purchase of sodium hypochlorite is guaranteed by the City within the duration of the contract.
- B. The Contractor shall deliver sodium hypochlorite solution, in approximately 4,000 gallons to maximum 16,000 gallon lots to the following location:
  1. Broadway Wastewater Treatment Plant – 801 Resaca, Corpus Christi, TX
  2. Oso Wastewater Treatment Plant – 601 Nile, Corpus Christi, TX
  3. Allison Wastewater Treatment Plant – 4101 Allison, Corpus Christi, TX
  4. Laguna Madre Wastewater Treatment Plant – 201 Jester, Corpus Christi, TX
- C. The Contractor shall deliver 10% sodium hypochlorite solution in 1,100-gallon totes to Sand Dollar Pump Station located at 14201 Sand Dollar Ave., Corpus Christi, TX.
- D. The Contractor shall deliver 12.5% sodium hypochlorite solution in bulk at Staples Pump Station located at 5501 County Rad 43, Corpus Christi, TX.



- E. The Contractor shall provide a chemical analysis for each chemical shipment, which shall include % sodium hypochlorite by weight, % available chlorine by weight, % excess sodium hydroxide by weight, specific gravity of the solution, and general appearance as outlined in the specifications with each delivery.
- F. The Contractor must provide an affidavit of compliance to Corpus Christi Water stating that at the time of delivery, the chemical furnished under the release order complies with all applicable requirements of this specification.
- G. Sodium hypochlorite solution must comply with all requirements and standards of the Occupational Safety and Health Act (OSHA). All appropriate markings shall be in place before delivery. Sodium hypochlorite solution not meeting OSHA specifications will be refused.
- H. The Contractor shall be responsible for unloading the chemical. The Contractor shall provide any special equipment necessary for unloading, including but not limited to hoses, connections, and compressors.
- I. The Contractor shall allow two hours "unloading time" for each chemical shipment, starting from the time the load enters the plant site to the time the unloading of the chemical shipment is completed. Unloading of the chemical is complete when unloading apparatus is disconnected from storage facilities and secured, and a designated Corpus Christi Water representative has signed all delivery tickets for each respective load. Any unloading time in excess of two hours which is directly attributable to Corpus Christi Water will be paid for at the unit price bid for "unloading delays", rounded and prorated to the nearest quarter hour. This amount shall be included in the invoice for payment for that load of chemical.
- J. The Contractor drivers must be thoroughly trained and familiar with the related hazards, safety measures, and spill cleanup procedures for sodium hypochlorite solution. All spills and leakage, regardless of size, must be properly and immediately cleaned up by Contractor personnel. The Contractor shall be required to respond to any and all such emergencies within eight hours of being notified.
- K. Deliveries shall be made between 8:00am through 5:00pm, Monday through Friday, excluding holidays, unless specific arrangements are made otherwise.
- L. Before delivery, the Contractor must weigh a shipment on a state certified truck scale located within the City of Corpus Christi city limits and after unloading at the wastewater treatment plant.
- M. The Contractor shall email a legible copy of each chemical shipment weight to the Corpus Christi Water point of contact within five business days of delivery of the chemical. Payment will not be processed unless the requirement is met.
- N. The Plant supervisor may reject any chemical shipment that contains a concentration of any component outside the allowable concentration range as specified in the product specifications.
- O. Corpus Christi Water's ownership of the sodium hypochlorite shall begin, and the Contractor's ownership shall cease, upon the unloading of the chemical at the Wastewater Treatment Plants, Sand Dollar Pump Station, and the Staples Pump Station.

#### **IV. Testing**

The Corpus Christi Water representative may take a sample of any chemical shipment for testing prior to unloading. In addition, approximately every three months during the term of the contract, Corpus Christi Water will take a random sample of the chemical upon delivery. The sample will be sent to an independent laboratory chosen by Corpus Christi Water and tested for all items outlined in the product specifications.

#### **V. Training**

Prior to initial use of the sodium hypochlorite solution and annually thereafter, the Contractor shall conduct a minimum of two training seminars for the Corpus Christi Water operating personnel on the application and control of the sodium hypochlorite solution and shall include the following:

- a. Basic chemical properties of the sodium hypochlorite solution
- b. Safety training
- c. Equipment operation/setup
- d. Safety Data Sheet

#### **VI. Contractor and Quality Control and Superintendence**

The Contractor shall establish and maintain a complete Quality Control Program that is acceptable to the Corpus Christi Water representative to assure that the requirements of the contract are provided as specified. The Contractor will also provide supervision of the work to ensure that it complies with the contract requirements.

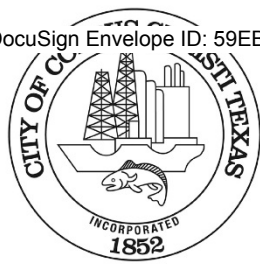
#### **VII. Contract Pricing**

- A. The Contractor shall perform services during Normal working hours 8:00 AM to 5:00 PM, Monday through Friday.
- B. All hourly rates quoted must include overhead, profit, travel, and all administrative costs. Trip charges are not permitted under this Contract.
- C. Materials shall be provided to the City's at Cost, discount (if applicable) and allowable mark up.

#### **VIII. Invoicing**

- A. The Contractor shall submit the invoice to the Contract Administrator. Invoice must contain following:
  - i. Purchase order number
  - ii. Description of work
  - iii. Total hours billed, itemized by position and hourly rate
  - iv. Work order number/ Job ticket
  - v. Copies of all receipts for parts/materials/equipment
- B. Approval for payment shall be authorized by the Contract Administrator.

- C. The Contractor shall bill based on the actual gallon delivered. The Contractor shall attach a signed delivery ticket along with the invoice and quantity for each chemical shipment on local certified weight tickets for the delivery of sodium hypochlorite solution, by weight in pounds, based on actual percentage of available chlorine by weight, as indicated in the chemical analysis for that load.



## ATTACHMENT B: QUOTE/PRICING SCHEDULE

### CITY OF CORPUS CHRISTI QUOTE FORM

1. Refer to "Sample Service Agreement" Contract Terms and Conditions before completing quote.
2. Quote your best price, including freight, for each item.
3. In submitting this quote, vendor certifies that the prices in this quote have been arrived at independently, without consultation, communication, or agreement with any other vendor or competitor, for the purpose of restricting competition with regard to prices.

#### Invitation to quote, FOB Destination, Freight Included, on the following:

Item	Location	Description	UNIT	1-YR. QTY	Unit Price	Total Price
1.	Broadway WWTP	Sodium Hypochlorite 10-15%	Gallon	30,000	\$1.8485/Gal*	\$55,455.00
2.	Oso WWTP	Sodium Hypochlorite 10-15%	Gallon	1,900,000	\$1.8485/Gal*	\$3,512,150.00
3.	Allison WWTP	Sodium Hypochlorite 10-15%	Gallon	250,000	\$1.8485/Gal*	\$462,125.00
4.	Laguna Madre WWTP	Sodium Hypochlorite 10-15%	Gallon	220,000	\$1.8485/Gal*	\$406,670.00
5.	Sand Dollar Pump Station	Sodium Hypochlorite 10% (in totes)	Gallon	72,000	\$4.2885/Gal*	\$308,772.00
6.	Staples Pump Station	Sodium Hypochlorite 12.5%	Gallon	93,750	\$1.8485/Gal*	\$173,296.88
7.	Unloading Delay	Unloading delay for time exceeding two hours	Hours	50	\$125.00/Hour	\$6,250.00
<b>Total</b>					<b>\$4,924,718.88</b>	

\* Pricing will be adjusted quarterly based on the attached Price Change Mechanism.

COMPANY: Brenntag Southwest, Inc.

NAME OF PERSON AUTHORIZED TO SIGN: Gayle Tullier

ADDRESS: 704 E Wintergreen Rd

CITY / STATE/ZIP: Lancaster, Texas 75134

PHONE: (972) 218-3500

EMAIL: gayle.tullier@brenntag.com

FAX: (972) 218-3501

DATE: August 21, 2023

SIGNATURE: *Gayle Tullier*

TITLE: Municipal Bid Manager

**THE CITY RESERVES THE RIGHT TO REJECT OR CANCEL ANY OR ALL QUOTES. TO WAIVE ANY INFORMALITIES OR IRREGULARITIES IN THE QUOTES RECEIVED AND TO CANCEL OR POSTPONE THIS PROJECT UNTIL A LATER DATE.**

## PRICE CHANGE MECHANISM

Price adjustments will be determined by price changes for chlorine and caustic soda as reported by IHS using the last month of a calendar quarter to determine the Price and applying the adjustment (up or down) on the first day of any calendar quarter (January 1<sup>st</sup>, April 1<sup>st</sup>, July 1<sup>st</sup>, etc.).

Calculations for price adjustments will utilize the following formula:

Chlorine Cost Change per lb multiplied by a factor of 1.20 for Sodium Hypochlorite  
Caustic Soda Cost Change per lb multiplied by a factor of 1.40 for Sodium Hypochlorite

(Caustic Price Change x 1.4) + (Chlorine Price Change x 1.2) = Sodium Hypochlorite Base Price  
+/- the Change in Published Prices

The base price for Chlorine will be \$935.00/Ton and the base price for Caustic Soda will be \$1085.00/Ton, which is the IHS June 2023 pricing.

## ATTACHMENT C: INSURANCE AND BOND REQUIREMENTS

### I. CONTRACTOR'S LIABILITY INSURANCE

- A. Contractor must not commence work under this agreement until all insurance required has been obtained and such insurance has been approved by the City. Contractor must not allow any subcontractor Agency to commence work until all similar insurance required of any subcontractor Agency has been obtained.
- B. Contractor must furnish to the City's Risk Manager and Contract Administer one (1) copy of Certificates of Insurance (COI) with applicable policy endorsements showing the following minimum coverage by an insurance company(s) acceptable to the City's Risk Manager. The City must be listed as an additional insured on the General liability and Auto Liability policies **by endorsement**, and a waiver of subrogation is required on all applicable policies. **Endorsements** must be provided with COI. Project name and or number must be listed in Description Box of COI.

TYPE OF INSURANCE	MINIMUM INSURANCE COVERAGE
Commercial General Liability Including: <ol style="list-style-type: none"> <li>1. Commercial Broad Form</li> <li>2. Premises – Operations</li> <li>3. Products/ Completed Operations</li> <li>4. Contractual Liability</li> <li>5. Independent Contractors</li> <li>6. Personal Injury- Advertising Injury</li> </ol>	\$1,000,000 Per Occurrence
AUTO LIABILITY (including) <ol style="list-style-type: none"> <li>1. Owned</li> <li>2. Hired and Non-Owned</li> <li>3. Rented/Leased</li> </ol>	\$500,000 Combined Single Limit
WORKERS' COMPENSATION  EMPLOYER'S LIABILITY	Statutory  \$500,000 /\$500,000 /\$500,000
POLLUTION LIABILITY (Including Cleanup and Remediation)	\$1,000,000 Per Occurrence

- C. In the event of accidents of any kind related to this agreement, Contractor must furnish the Risk Manager with copies of all reports of any accidents within 10 days of the accident.

II. ADDITIONAL REQUIREMENTS

- A. Applicable for paid employees, Contractor must obtain workers' compensation coverage through a licensed insurance company. The coverage must be written on a policy and endorsements approved by the Texas Department of Insurance. The workers' compensation coverage provided must be in an amount sufficient to assure that all workers' compensation obligations incurred by the Contractor will be promptly met.
- B. Contractor shall obtain and maintain in full force and effect for the duration of this Contract, and any extension hereof, at Contractor's sole expense, insurance coverage written on an occurrence basis, by companies authorized and admitted to do business in the State of Texas and with an A.M. Best's rating of no less than A- VII.
- C. Contractor shall be required to submit a copy of the replacement certificate of insurance to City at the address provided below within 10 days of the requested change. Contractor shall pay any costs incurred resulting from said changes. All notices under this Article shall be given to City at the following address:

City of Corpus Christi  
Attn: Risk Manager  
P.O. Box 9277  
Corpus Christi, TX 78469-9277

D. **Contractor agrees that with respect to the above required insurance, all insurance policies are to contain or be endorsed to contain the following required provisions:**

- List the City and its officers, officials, employees, volunteers, and elected representatives as additional insured by endorsement, as respects operations, completed operation and activities of, or on behalf of, the named insured performed under contract with the City, with the exception of the workers' compensation policy;
  - Provide for an endorsement that the "other insurance" clause shall not apply to the City of Corpus Christi where the City is an additional insured shown on the policy;
  - Workers' compensation and employers' liability policies will provide a waiver of subrogation in favor of the City; and
  - Provide 30 calendar days advance written notice directly to City of any, cancellation, non-renewal, material change or termination in coverage and not less than 10 calendar days advance written notice for nonpayment of premium.
- E. Within 5 calendar days of a cancellation, non-renewal, material change or termination of coverage, Contractor shall provide a replacement Certificate of Insurance and applicable endorsements to City. City shall have the option to suspend Contractor's performance should there be a lapse in coverage at any time during this contract.

Failure to provide and to maintain the required insurance shall constitute a material breach of this contract.

- F. In addition to any other remedies the City may have upon Contractor's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Contractor to remove the exhibit hereunder, and/or withhold any payment(s) if any, which become due to Contractor hereunder until Contractor demonstrates compliance with the requirements hereof.
- G. Nothing herein contained shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from Contractor's or its subcontractor's performance of the work covered under this agreement.
- H. It is agreed that Contractor's insurance shall be deemed primary and non-contributory with respect to any insurance or self insurance carried by the City of Corpus Christi for liability arising out of operations under this agreement.
- I. It is understood and agreed that the insurance required is in addition to and separate from any other obligation contained in this agreement.

**BOND REQUIREMENTS:**

No bonds are required for this Agreement.

2023 Insurance Requirements

Ins. Req. Exhibit **4-C**

Contracts for General Services – Services Performed Onsite - Pollution

01/01/2023 Risk Management – Legal Dept.



**ATTACHMENT D: WARRANTY REQUIREMENTS**

**Material shall be free from defects.**