

ETHICS COMMISSION

One (1) vacancy with term ending 9-30-2026. (Members are appointed by two-thirds vote of the full Council).

Duties

The Ethics Commission, in addition to having jurisdiction over complaints involving any "city official", are to prepare and publish pamphlets and other materials explaining the duties of individuals subject to the code of ethics; review all statements and reports filed with the city; annually review the code of ethics and make appropriate recommendations to the city council; review all public opinions related to the code of ethics that are issued by the city attorney; prepare and disseminate a report listing all campaign contributions and expenditures for each candidate within 30 days following the deadline for filing the last campaign finance reports for each city council election. The commission shall have such meetings as may be necessary to fulfill its responsibilities. The chairperson or any three (3) members may call a meeting provided that reasonable notice is given to each member. The commission shall meet at least once a year. The date of the annual meeting shall be in September. The commission shall comply with the Texas Open Meetings Act.

Composition

Nine members appointed by a **two-thirds vote of the full council**. Nominations are to be solicited from a wide variety of professional and community organizations in the city, but interested individuals may also submit their names for consideration. Members shall hold office for three-year terms commencing October 1. No holding over is permitted except as expressly provided in the Code of Ethics. The commission shall elect a Chairperson and a Vice-Chairperson.

Creation/Authority

Section 2-320, Code of Ordinances; Ordinance No. 20781, 9/19/89, Ord. 023460 , 10-13-98; Ord. No. 024614 - 10/9/01.

Meets

3rd Thursday of the month, 5:30 p.m., City Hall, Fifth Floor - ACM Conference Room.

Member size

9

Term length / limit

3 years / 6 years

Liaison

Diamond Gallegos

| Name | District | Term | Appt. date | End date | Appointing Authority | Position | Status |
|------------------|------------|---------|------------|-----------|----------------------|----------|----------|
| Sulakshana Modak | District 5 | 1 | 9/5/2023 | 9/30/2026 | City Council | | Resigned |
| David J. Bendett | District 4 | 1 | 1/14/2020 | 9/30/2024 | City Council | | Active |
| Laura M. Commons | District 2 | 1 | 9/14/2021 | 9/30/2024 | City Council | | Active |
| Kamlesh Bhikha | District 1 | Partial | 5/9/2023 | 9/30/2024 | City Council | | Active |
| Kent L. Teague | District 3 | 1 | 9/13/2022 | 9/30/2025 | City Council | | Active |
| Dane F. Fuller | District 5 | 1 | 9/13/2022 | 9/30/2025 | City Council | Chair | Active |
| Trevor H. Mauck | District 2 | 1 | 9/13/2022 | 9/30/2025 | City Council | | Active |
| Ed Bennett | District 5 | 2 | 9/15/2020 | 9/30/2026 | City Council | | Active |
| Rick Barrera | District 5 | 1 | 9/5/2023 | 9/30/2026 | City Council | | Active |

ETHICS COMMISSION

Applicants

| Name | District | Status |
|-----------------------|-----------------|---------------|
| Kimberly K. Ballenger | District 5 | Applied |
| Adam R. Copeland | District 5 | Applied |
| Vanessa M. Garcia | District 3 | Applied |
| Candace S. Hart | District 4 | Applied |
| Kristen Heslip | District 3 | Applied |

Application for a City Board, Commission, Committee or Corporation

Profile

Mrs. Kimberly K Ballenger
Prefix First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted]
Street Address

Corpus Christi TX 78414
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

What district do you live in? *

District 5

Current resident of the City of Corpus Christi?

Yes No

If yes, how many years?

52

Self Employed Owner
Employer Job Title

Work Address - Street Address and Suite Number

8205 Radial Court

Work Address - City

Corpus Christi

Work Address - State

Texas

Work Address - Zip Code

78414

Work Phone

(361) 331-7864

Work E-mail address

Kimberly@TacticsMatter.com

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

ETHICS COMMISSION: Submitted

Interests & Experiences

Are you a Nueces County registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No I do not.

Education, Professional and/or Community Activity (Present)

AAS Management Development, BBA General Business, MPA Criminal Justice, Certificate in Homeland Security, Certified Firearms Instructor (NRA & USCCA) and Rotary Club of Corpus Christi.

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

N/A

Why are you interested in serving on a City board, commission or committee?

I have a genuine love and commitment to this community and I truly want to see it thrive and become the best to can be for generations to come. Now that my youngest son has left for college and we are a Proud Aggie Family I now have the time to do my part to work in this community.

[Upload a Resume](#)

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

Demographics

Gender

Female

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

Yes No

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Kimberly K. Ballenger



ADDRESS

8205 Radial Court
Corpus Christi, TX 78414

PHONE

361.331.7864

EMAIL

[REDACTED]

AFFILIATIONS

Gold Star Wives of America,
Inc. September 2008

Military Officers Association of
America, Inc. September 2008

National Rifle Association
June 2014

Rotary Club of Corpus Christi
June 2023

Corpus Christi Aggie Moms
August 2023

EXPERIENCE

OCTOBER 2020 - PRESENT

Owner of Tactics Matter, LLC
Corpus Christi, TX

Serve as the visionary leader responsible for the overall direction and growth of Tactics Matter which demands an in-depth knowledge of firearm regulations and industry standards, strong leadership skills and a commitment to quality. As a certified firearms instructor I have very strong communication and interpersonal skills that allow me to teach to diverse audience with a passion for teaching and empowering women in a supportive environment.

DECEMBER 2003 - PRESENT

Real Estate Investor/Property Manager with K.K. Ballenger Investments, LLC
Corpus Christi, TX

Responsible for overseeing and managing properties and implementing strategies to maximize returns. This multifaceted role requires strong financial analysis, excellent negotiation, communication, ability to make strategic decisions and adapt to changing market conditions.

APRIL 2003 - MAY 2023

Stay At Home Mom

Various Duty Stations within the United States

Managed all aspects of the Ballenger home, ensuring the well-being, education and support of our two children, balanced finances, upkeep of the home, developed strong organizational and multitasking skills in a dynamic and ever changing environment as the wife of a United States Naval Officer.

JANUARY 2009 - JANUARY 2023

Volunteer with Boy Scouts of America
Corpus Christi, TX

Contributed to the development and enrichment of children and young adults through the scouting programs. This role involves fostering character development, leadership skills and outdoor experiences in a supportive and educational environment. I served as Den Leader, Pack Activities Chair, Pack Treasurer, Cubmaster, District Membership Chair, Assistant District Trainer, Committee Chair, Recruiter, Committee Chair, Unit Commissioner, Shooting Sports Committee Member, District Eagle Board Chair and served on the Council's Executive Board.

EDUCATION

Certificate in Homeland Security

Texas A & M University - Corpus Christi, TX December 2020

Master of Public Administration: Criminal Justice

Texas A & M University - Corpus Christi, TX December 1997

Associate in Applied Science: Management Development

Del Mar College - Corpus Christi, TX December 1995

Bachelor of Business Administration

Texas A & M University - Kingsville, TX December 1993

Application for a City Board, Commission, Committee or Corporation

Profile

Adam R Copeland
 First Name Middle Initial Last Name

[Redacted]
 Email Address

[Redacted]
 Street Address

Corpus Christi TX 78414
 City State Postal Code

What district do you live in? *

District 5

Current resident of the city?

Yes No

If yes, how many years?

6

[Redacted] [Redacted]
 Primary Phone Alternate Phone

Lexington Baptist Church Senior Pastor
 Employer Job Title

Work Address - Street Address and Suite Number

3525 SPID

Work Address - City

Corpus Christi

Work Address - State

TX

Work Address - Zip Code

78415

Work E-mail address

adamykim@gmail.com

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

ETHICS COMMISSION: Submitted

Interests & Experiences

Are you a registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

B.A. in Biblical Studies; M.A. in Cross-Cultural Ministry; M.Div. in Missions. Veteran-United States Marine Corps.

Why are you interested in serving on a City board, commission or committee?

I want to take an active role in serving our community and ensuring that our leaders are held to high moral standards.

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

Demographics

Gender

Male

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

Yes No

Verification

City Code Requirement - Residency

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I Agree

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I Agree

Consent for Release of Information

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I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Application for a City Board, Commission, Committee or Corporation

Profile

Vanessa M Garcia
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted]
Street Address

Corpus Christi TX 78413
City State Postal Code

What district do you live in? *

[X] District 3

Current resident of the city?

[X] Yes [] No

If yes, how many years?

12

[Redacted] Primary Phone [Redacted] Alternate Phone

Talen Energy - Barney Davis Energy Center Engineer
Employer Job Title

Work Address - Street Address and Suite Number

4301 Waldron Rd

Work Address - City

Flour Bluff

Work Address - State

Tx

Work Address - Zip Code

78418

Work Phone

3619395032

Work E-mail address

Vanessa.Garcia@talenergy.com

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

ETHICS COMMISSION: Submitted

Interests & Experiences

Are you a registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

Bachelor's Degree in Electrical and Computer Engineering from Baylor University, 15 years total engineering experience in coal fired power plants, and natural gas fired combined cycle power plants,

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

1) Ethics Commission, 2) Planning Commission

Why are you interested in serving on a City board, commission or committee?

Any governing body is prone to corruption without proper checks and balances. I would like to be part of the community voice at the table. One of my mentors once told me, "You don't to complain if you're not willing to put any skin in the game". So this is me putting skin in the game. I would like to learn from the community leaders around me. I want to learn how the city boards and commissions function; and I would like to be part of the group that helps shape the direction of this city.

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

Demographics

Gender

Female

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

Yes No

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

Are you a registered voter?

Yes No

Verification

City Code Requirement - Residency

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I Agree

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I Agree

Consent for Release of Information

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I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Application for a City Board, Commission, Committee or Corporation

Profile

Ms. Candace S Hart
 Prefix First Name Middle Initial Last Name

[Redacted]
 Email Address

[Redacted]
 Street Address

Corpus Christi TX 78414
 City State Postal Code

[Redacted] [Redacted]
 Primary Phone Alternate Phone

What district do you live in? *

District 4

Current resident of the City of Corpus Christi?

Yes No

If yes, how many years?

8

Retired HS Librarian N/A
 Employer Job Title

Work Address - Street Address and Suite Number

N/A

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

ETHICS COMMISSION: Submitted

Interests & Experiences

Are you a Nueces County registered voter?

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No I do not.

Education, Professional and/or Community Activity (Present)

BS - Pratt University, Brooklyn NY School Library Certification - Queens College, Charlotte NC MA - UTDallas - Richardson TX New Neighbors League of Corpus Christi, Past President Texas Retired Teachers Association San Antonio Retired Teachers Association, Past Executive Board member Past Library Board member, vice-chair and chair.

Why are you interested in serving on a City board, commission or committee?

I am a concerned citizen who believes that ethics needs to be enforced in our government. I applaud the service of individuals who are willing to step up and become involved in their community and I have always tried to be one of these people. I consider myself to be a citizen with high moral and ethical values and who believes in the values and promises of our constitution. I vote in every primary and general election because I see this as a requirement to be a good citizen.

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

Demographics

Gender

Female

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

Yes No

Verification

City Code Requirement - Residency

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I Agree

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I Agree

Consent for Release of Information

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I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

Application for a City Board, Commission, Committee or Corporation

Profile

Kristen _____ Heslip _____
First Name Last Name

Email Address

Street Address

Corpus Christi _____
City State

TX _____ 78417 _____
State Postal Code

Primary Phone

Alternate Phone

What district do you live in? *

District 3

Current resident of the City of Corpus Christi?

Yes No

If yes, how many years?

40

Refinery Terminal Fire Company _____ Dispatcher _____
Employer Job Title

Work Address - Street Address and Suite Number

1001 McBride Ln

Work Address - City

Corpus Christi

Work Address - State

Texas

Work Address - Zip Code

78407

Work Phone

361-885-7000

Work E-mail address

Kristen.Heslip@rtfc.org

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

ETHICS COMMISSION: Submitted

Interests & Experiences**Are you a Nueces County registered voter?**

Yes No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

I do not currently serve on any city boards or committees. I do serve as Luncheon Chairperson with Junior League of Corpus Christi

Education, Professional and/or Community Activity (Present)

Graduated from Mary Carroll High School in 2001. 2005 - 911 Emergency Dispatcher with The City of Corpus Christi 2013 - 911 Dispatch Supervisor with the City of Corpus Christi 2017 - Crisis Management Dispatcher Refinery Terminal Fire Company Leadership Corpus Christi Class 52 Volunteer with Big Brother Big Sisters of The Coastal Bend Junior League of Corpus Christi active member

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

1. Port of Corpus Christi Authority 2. Ethics

Why are you interested in serving on a City board, commission or committee?

Serving on either board allows me to contribute directly to the betterment and well being of our community. I feel serving on a board can be a valuable learning experience which allows me to gain insights into local governance, decision making processes and community dynamics.

[Upload a Resume](#)

Are you an ex-Officio member of a City Board, commission or committee?

Yes No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes No

Are you a current candidate in an election for a non-city public office?

Yes No

Do you currently serve as an elected official for a non-city public office?

Yes No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

Na

Demographics

Gender

Female

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes No

Does your employer or your spouse's employer have a City contract?

Yes No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

(For Port of CC) Are you a resident of the Port Authority district and an elector* of Nueces County?

Yes No

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

(For Port of CC) Have you been a resident of Nueces County for at least 6 months?

Yes No

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

Yes No

Verification**City Code Requirement - Residency**

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I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

HESLIP, KRISTEN R.

OBJECTIVE To use my diverse skills to transcribe data from voice or paper copy onto a computer document.

PROFESSIONAL ACHIEVEMENTS

TRANSCRIPTION

Transcription Foundations

VOLUNTEERING

Fundraising for American Heart Association 2020-2022

Big Brothers Big Sisters of Coastal Bend

Junior League of Corpus Christi

Corpus Christi Professional Women for Good

LEADERSHIP

Certificate : Supervision Skills BMGT 1018

Certificate: Empower, Coach and Honor Staff BMGT 1003

Certificate: Recognize Employees Each and Every Day

Certificate: An Effective Leader's Guide to Time Management

Certificate: Build Win-Win Relationships With Your Team

Certificate: Valuing Diversity

Certificate: Succeed as a Supervisor

Certificate: Supporting Employees

SKILLS

Use of Microsoft Programs; Word, Excel, PowerPoint and Outlook

Ability to communicate well through writing

Ability to communicate face to face

Ability to maneuver different computer programs

Great Customer Service

Manages time well on a day to day basis

Leadership

Able to collaborate with different teams and/departments

Adapts easily to change

Problem Solving

Fundraising Skills

Types 45+ words per min

Responsible employee

WORK HISTORY

CRISIS MANAGEMENT DISPATCHER, REFINERY TERMINAL FIRE COMPANY, CORPUS CHRISTI, TX

2/6/2017 - Present

911 DISPATCH SUPERVISOR, CITY OF CORPUS CHRISTI POLICE DEPARTMENT, CORPUS CHRISTI, TX

2/5/2012 – 2/5/2017

911 DISPATCHER, CITY OF CORPUS CHRISTI POLICE DEPARTMENT, CORPUS CHRISTI, TX

2007-2/5/2012

911 CLERK, CITY OF CORPUS CHRISTI POLICE DEPARTMENT, CORPUS CHRISTI, TX

2/5/2005- 2007

CUSTOMER SERVICE REP, FIRST DATA ENTERPRISES, CORPUS CHRISTI, TX

08/2004-2/2005

CUSTOMER SERVICE REP, GLOBE LIEF INSURANCE, OKLAHOMA CITY, OK

06/2003-07/2004

CUSTOMER SERVICE REP, APAC CUTOMER SERVICE, OKLAHOMA CITY, OK

05/2003-06/2003

CUSTOMER SERVICE REP, APAC CUTOMER SERVICE, CORPUS CHRISTI, TX

05/2001-05/2003

CASHIER, MELROSE FASHIIONS, CORPUS CHRISTI, TX

09/2001-01/2002

EDUCATION

HIGH SCHOOL DIPLOMA, MARY CARROLL HIGH, CORPUS CHRISTI TX, 1996-2001

GPA:3.0

REFERENCES

KYLE CHARLES

Dispatcher, Refinery Terminal Fire Company

608-217-0110

ANNAMELly ORTIZ

Police Officer, Austin Community College

361-815-3153