



AGENDA MEMORANDUM

Future Item for the City Council Meeting of March 31, 2015

Action Item for the City Council Meeting of April 14, 2015

DATE: March 31, 2015

TO: Ronald L. Olson, City Manager

FROM: Gabriel Maldonado, Interim Procurement Manager
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Purchase of Patterson Pump Rotor Assembly

CAPTION:

Motion approving the purchase of one (1) Patterson pump rotor assembly from The Scruggs Co., Houston, Texas based on sole source for a total amount of \$73,655.00. Funds have been budgeted by the Utilities Department in FY 2014-2015.

PURPOSE:

The Patterson pump rotor assembly will be used as a spare for the Woodsboro Pump Station.

BACKGROUND AND FINDINGS:

In order for the Woodsboro Pump Station to be online, all pumps must be used simultaneously. If one pump incurs impeller damage a replacement part would not be available for weeks, thus making the station inoperable during that time. Having a spare rotor assembly on hand would make the repair of the pump complete within two days and the station back online. With the start of the Mary Rhodes Pipeline Phase 2 project the acquisition of the spare rotor assembly becomes necessary since the Woodsboro Pump Station will be utilized more often in order to receive water from the Colorado River.

ALTERNATIVES:

None.

OTHER CONSIDERATIONS:

None.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department

FINANCIAL IMPACT:

Operating

Revenue

Capital

Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$138,945.00	\$0	\$138,945.00
Encumbered / Expended Amount		\$65,290.00	\$0	\$65,290.00
This item		\$73,655.00	\$0	\$73,655.00
BALANCE		\$0		\$0

Fund(s): Water Fund

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price sheet.