



AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 16, 2014
Action Item for the City Council Meeting of September 23, 2014

DATE: September 16, 2014
TO: Ronald L. Olson, City Manager
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Purchase of Forklift

CAPTION:

Motion approving the purchase of one (1) Forklift from American Material Handling, Inc. Watkinville, GA for the total amount of \$58,863.00. The award is based on the lowest responsible bid in accordance with Bid Invitation BI-0226-14. Funding for the purchase of the forklift is available in Fleet Maintenance Services Fund in FY 2013- 2014.

PURPOSE:

The equipment will be used by Water Department at the O.N. Stevens Plant for lifting and loading materials.

BACKGROUND AND FINDINGS:

Not applicable.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and Texas State procurement laws.

EMERGENCY / NON-EMERGENCY:

Non-Emergency.

DEPARTMENTAL CLEARANCES:

Water

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$7,805,535.51		\$7,805,535.51
Encumbered / Expended Amount		\$5,073,283.60		\$5,073,283.60
This item		\$58,863.00		\$58,863.00
BALANCE		\$2,017,258.90		\$2,017,258.90

Fund(s): Fleet Maintenance Services Fund

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet