



## AGENDA MEMORANDUM

First Reading Item for the City Council Meeting of May 26, 2015  
Second Reading Item for the City Council Meeting of June 9, 2015

**DATE:** April 20, 2015  
**TO:** Ronald L. Olson, City Manager  
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Authorize funding for major terminal maintenance and improvement project at Corpus Christi International Airport from the Airport Fund Balance.

### **CAPTION:**

Ordinance appropriating \$183,000 from the unreserved fund balance in the No. 4610 Airport Fund for a major terminal maintenance and improvement project at the Corpus Christi International Airport; and amending the FY2014-2015 Operating Budget adopted by Ordinance No. 030294 to increase expenditures by \$183,000.

### **PURPOSE:**

One of the Aviation Department's Annual Business Plan Mission Elements is the maintenance of all facilities on airport property. There is a continual evaluation of the facilities and the most pressing items are identified for repairs and refurbishment as funding is allocated. Accordingly, the front terminal canopy requires major maintenance as no significant work has been done since the terminal opened in 2000. In addition, security enhancements to the terminal's TSA checkpoint are required to facilitate safety and security coverage.

### **BACKGROUND AND FINDINGS:**

Airport staff has identified the refurbishment of the existing airport terminal entrance canopy and installation of additional Transportation Security Administration (TSA) Checkpoint security enhancements as a priority project. The project will help maintain the airport terminal's overall appearance and customer experience as well as enhance security features at the TSA checkpoint. Following is a summary of the project:

- Refurbish the existing "wave" entrance canopy to remove rust, bird droppings and other grime. Clean, prep, repair and repaint all exposed structural steel members, beams, columns and metal trim. Perform a thorough cleaning of corrugated soffit areas, concrete support columns and matching concrete circular pilaster at the front exterior of terminal wall. Paint existing lighting fixtures and concrete columns.
- Airport Staff will convert existing canopy light fixtures from incandescent to LED.
- Installation of glass panel wall and sliding gates in and around existing TSA checkpoint to further enhance security consistent with established federal guidelines. The security enhancements will also facilitate more efficient use of TSA and Airport security personnel.

In FY 2013-14, a rebate of \$140,867 was issued to the Airport Fund from excess contribution to the Self Insurance Fund. Internal Aviation Department practice is to use one-time revenue sources for specific one-time expenditures. Staff is recommending use of the funds for the identified purpose. As a result of revisions and rebidding of the Engineering Department's Job Order Contract (JOC) Program, we were unable to complete the work in FY13-14. The canopy will be completed under the revised JOC program at a bid price of \$138,047.50. The lighting retrofit will be done in-house at an estimated cost of \$20,000. The checkpoint improvements are estimated at \$25,000 based on bids received. In addition, the TxDOT RAMP Grant approved by Council on April 14, 2015 will reimburse up to \$50,000 of the canopy maintenance project. The ending FY14 fund balance for the Airport Fund 4610 is \$5,904,131, of which \$3,840,649 is above our 25% minimum fund balance to maintain policy.

**ALTERNATIVES:**

No viable alternative exists to the recommended funding option. The Federal Aviation Administration (FAA) considers the work to be major maintenance and thus not eligible for federal funding. The only option would be to delay or defer the project which could cause further corrosion and deterioration of the canopy as well as continuation of the current TSA checkpoint practices.

**OTHER CONSIDERATIONS:**

Not Applicable

**EMERGENCY / NON-EMERGENCY:**

Non-Emergency

**DEPARTMENTAL CLEARANCES:**

Legal  
 Financial Services  
 Management and Budget

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2014-2015</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$8,253,929		\$8,253,929
Encumbered / Expended Amount		0		0
This item ( <i>additional revenue</i> )		\$183,000		\$183,000
BALANCE		\$8,436,929		\$8,436,929

Fund(s): Airport Fund - 4610

**Comments:** None

**RECOMMENDATION:**

Staff recommends approval of the ordinance as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance