



AGENDA MEMORANDUM

Future Item for the City Council Meeting of November 10, 2015

Action Item for the City Council Meeting of November 17, 2015

DATE: November 2, 2015

TO: Ronald L. Olson, City Manager

FROM: Maria Pedraza, Procurement Manager
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Andres Leal, Jr., P.E., Interim Director of Street Operations
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Emulsified Polymerized Asphalt

CAPTION:

Motion authorizing the City Manager, or designee, to enter into a supply agreement with Ergon Asphalt & Emulsions, Inc., Austin, Texas for emulsified polymerized asphalt in accordance with Bid Event 75, based on only bid, for an estimated 6-month expenditure of \$349,450.00. The term of the agreement shall be for six (6) months with options to extend for up to five (5) additional six-month periods, subject to the approval of the supplier and the City Manager or designee. Funds are available in the Material Inventory Fund by the Street Operations Department in FY 2015-2016.

PURPOSE:

The purpose is to approve a supply agreement for Emulsified Polymerized Asphalt.

BACKGROUND AND FINDINGS:

This material is used with aggregate for street seal coating. The City does not have a storage facility for this material. The contractor must have a facility to dispense the heated material into City trucks and/or deliver to the Service Center and load into City trucks with a temperature between 160-170 degrees Fahrenheit.

All options to extend the previous contract have been exercised.

The Purchasing Division advertised the bid event for two consecutive weeks in the newspaper as required by the State Statute and notified 29 potential vendors.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Street Operations

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$349,450.00	\$0	\$349,450.00
Encumbered / Expended Amount		\$0	\$0	\$0
This item		\$349,450.00	\$0	\$349,450.00
BALANCE		\$0		\$0

Fund(s): Street Fund

Comments: None

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid tabulation.