

**CITY OF CORPUS CHRISTI
FY2014 ANNUAL ACTION PLAN**

RECOMMENDED FY2014 CDBG PROGRAM				
FY2014 CDBG Allocation				\$2,559,415
Reprogrammed Funds				\$227,126
Program Income from Demolition Liens and Property Clearance				\$147,000
Program Income from Rehabilitation Program (Revolving Loan Fund estimate)				\$1,000,000
TOTAL FUNDS AVAILABLE FOR FY2014 CDBG PROGRAM				\$3,933,541
#	PROJECT & DESCRIPTION	Request	Staff Recomm	City Council Adopt
1	<p>HCD - CDBG Program Administration This project will fund staff salaries and administrative costs. Staff is responsible for administering the Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) Programs. Staff interprets CDBG, HOME, and ESG federal regulations, conducts public hearings/meetings, reviews proposed projects and activities to determine funding and eligibility, monitors Subrecipients for program compliance, provides technical assistance, conducts environmental assessments of funding projects/activities and enforces Davis Bacon Federal wage rate requirements.</p>	\$410,000	\$410,000	
2	<p>HCD - Rehabilitation Services This is the operating budget for staff that service the various housing programs administered by HCD. Included in these funds are the salaries for the staff that manage and administer the Single Family Rehabilitation Loan Program; Emergency Home Repair Grant Program; \$5,000 Homebuyer Assistance Program; and the Type A Homebuyer Program. Services provided include applicant in-take, loan processing, loan settlement, Homebuyer Education Classes, construction monitoring, project estimating, and development of specifications and drawings.</p>	\$800,000	\$800,000	
3	<p>HCD - Mortgage Servicing Staff salaries and operational funding of our Mortgage Servicing section. Current salaries includes one Senior Account Clerk and one Senior Staff Assistant that manage the servicing of 800 loans provided through the Single Family Rehabilitation Loan Program. Services includes collection loan payments; escrowing of insurance and property taxes; paying of insurance and property taxes; providing Tax Form 1098; preparing end of year escrow analysis ; daily posting of payments; and providing release of liens on loans that are paid off.</p>	\$97,000	\$97,000	
4	<p>HCD - Minor Home Repair Grant Program Emergency repair grants up to \$6,500 for repairs and up to \$4,500 for lead based paint remedial activities required by HUD regulations on houses built prior to 1978 . Repairs consist of roof repairs, plumbing electrical, heating, and minor structural repairs. Lead based activities may include actual work or testing required to meet the lead based paint requirements. Assistance through this program is provided to very low income homeowners who are 65 years old or older or disabled.</p>	\$200,000	\$200,000	

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5	<p>HCD - Single Family Rehabilitation The Single Family Rehabilitation Loan Program benefits only low and very low income homeowners. The Program provides zero percent and three percent interest loans to homeowners interested in rehabilitating their homes. Funds requested will be used to provide rehabilitation and reconstruction loans; demolition grants; relocation grants and lead base paint grants for remedial activities. Rehabilitation Loan Program. <i>All funds requested are from Program Income generated from the program. No Entitlement funds will be used.</i></p>	\$1,000,000	\$1,000,000	
6	<p>Police - Code Enforcement Program The Code Enforcement request is to fund staffing for salaries to support 7.25 full time employees (FTE's): 5-Code Enforcement Property Advisors (100%); 1- Code Enforcement Property Advisor (50%); 1- Zoning Project Coordinator (50%); 1- Senior Account Clerk/Administrative Support (100%); Zoning & Code Enforcement Administrator (25%) in the of amount of \$323,296.34 which includes a total of \$7,250.00 (7.25 Staff members @ \$1,000.00 = 7,250.00) for training through classes, seminars and/or conferences for education opportunities and for certifications required for code enforcement. The CE Property Advisors and Zoning Project Coordinator are responsible for the inspection of properties within CDBG eligible areas for violations of approximately seventy five (75) health, safety, and welfare related City Codes. These efforts support the City Council's objective of enhancing the City Council's objective of enhancing the City of Corpus Christi "Pride" initiative through revitalization and sustainability in all CDBG eligible neighborhoods. The Zoning and Code Enforcement Administrator oversees all functions of the Code Enforcement Division including investigating and enforcing substandard structures, junked vehicles, care of premises, zoning, illegal dumping, illegal signage, open storage, accumulation of litter and solid waste, tall weeds which includes the stated approximate 75 City Ordinances. The Senior Account Clerk provides administrative support to the Code Enforcement Property Advisors and Zoning Project Coordinator by processing compliance request through the mail and researching property owner's name and address.</p>	\$330,000	\$330,000	
7	<p>Police - Clearance of Vacant Properties Program This project consists of clearance of vacant properties in regards to the removal of accumulation of litter and solid waste and the mowing of high weeds and dangerous weeds; to include, abatement of unsightly and unsanitary matter in all CDBG eligible areas. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred. Program Income: \$60,000; Entitlement: \$140,000</p>	\$200,000	\$200,000	

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8	<p>HCD - Demolition Program This program consists of the demolition of substandard structures determined to be health and safety issues and 51% or more deterioration of the general structure. The demolition of these structures is an abatement measure as deemed necessary by the Building Code and Public Safety Officials. The removal of unsafe structures is a priority for neighborhood revitalization within the community and as a goal established by City Council for livable neighborhoods. Each structure will be assessed and surveyed as building case, providing the property owner an opportunity to resolve the substandard conditions within the parameters of the City's Building Codes. The substandard structures will be demolished under the authority of a judge's ruling via Environmental Municipal Court and the Demolition Grant Program that allows the property owner to voluntarily agree to have their structure demolished. Program Income: \$87,000; Entitlement: \$113,000</p>	\$200,000	\$200,000	
9	<p>ENG - Sunnybrook Rd. Accessibility Improvements Design and construction of sidewalks and ADA curb ramps along Sunnybrook Rd. from Ayers Rd. to Dodd St. A total of 8 new ADA curb ramps will connect to the existing sidewalks on Archer Dr., Blundell Dr., Cheryl Dr., and Dodd Dr. Approximately 930 linear ft. of 5 ft. wide sidewalk to be built, bordered on both sides by header curb, with detectable warning panels indicating ends of sidewalk at driveways and cross streets.</p>	\$200,000	\$0	
10	<p>ENG - Southmoreland Addition Area Street Improvements; Phases 3B and 4B, Part 4 Construction of a 28 ft. back to back street pavement, curb, gutter, sidewalk, ADA requirements, driveways, underground drainage and utilities for Phase 3B and 4B. Watson-770 linear ft. southeast of Ayers Rd. to Naples St.; and Watson St. to Clemmer St. New waster and wastewater lines will be installed to replace the existing aged lines.</p>	\$600,000	\$0	

#	PROJECT & DESCRIPTION	Request	Staff Recomm	City Council Adopt
	CDBG NON-PROFIT ORGANIZATIONS			
1	<p>Nueces County Community Action Agency To provide weatherization and minor home repairs to housing for elderly-disabled and single parents and families with children 5 years and younger. Improvements will include, but not limited to, ADA ramps/bathroom modifications, replacing windows, replacing water heaters, etc., and other minor home repairs. Leverage Contribution: \$432,301</p>	\$100,000	\$100,000	
2	<p>TG 303, Inc. / Housing and Community Services The project will be a newly constructed Neighborhood Network Center/Community Center (Approx. 1,800 sq. ft.) located at Casa De Manana Apartments on 4702 Old Brownsville Rd. The center will ajoin to the smaller, pre-existing center and will serve as a hub for not only residents but also provide the neighboring community with a community space and much-needed supportive services. Capital Contribution: \$100,761</p>	\$200,000	\$200,000	
3	<p>Corpus Christi Area Council for the Deaf, Inc. dba The Deaf & Hard of Hearing Center Project will be the construction/addition to the building located behind the existing building at 5151 McArdle Rd. The new building will increase the space of the agency by approximately 50% and allow the agency to provide enhanced programs and services for the deaf and hard of hearing community. Capital Contribution: \$293,500</p>	\$200,000	\$200,000	
4	<p>Court Appointed Special Advocates of Nueces County, Inc. dba CASA of the Coastal Bend Renovation and interior demolition of the building located on the property. Construction will include 5 offices for CASA staff and volunteers to conduct meetings, staffings, as well as to construct a room that will serve as a volunteer/child visit room where volunteers can meet with their children and/or families after court hearings and other approved meetings/outings. Capital Contribution: \$40,000</p>	\$95,000	\$95,000	
5	<p>Nueces County I Believe in Me Foundation The activities proposed will be to educate young people between 6 to 17 years of age through presentations at local schools and recreation centers about the dangers of being involved in gangs and drugs. The Program's aim is to promote self-empowerment, motivation and provide positive self-esteem to young individuals so they can become independent productive citizens.</p>	\$25,000	\$25,000	
	Total Non-Profit	\$620,000	\$620,000	\$0
	Total City Projects	\$4,037,000	\$3,237,000	\$0
	Overall Total	\$4,657,000	\$3,857,000	\$0