



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes - Draft

Airport Board

Wednesday, January 29, 2025

3:30 PM

Airport Board Room
1000 International Blvd. C.C., TX. 78406

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A. Call To Order

The meeting was called to order by Chairman Hicks at 3:30 p.m.

B. Roll Call

Present: 11 - Kusumakar Sooda, Rosie Collin, Jeremy Taylor, Randall Hicks, Rey Saenz, Ricardo Talavera, Travis Patterson, Mike Culbertson, Board Member John LaRue, Kimberly Barrientos, and Kristen Martinez

C. Public Comment

There was no public comment.

D. Approval of Minutes and Action on Absences

1. Approval of the Absences for the December 10th, 2024 Regular Airport Board Meeting

Attachments: [2024 AIRPORT BOARD ATTENDANCE](#)

Board Member Taylor moved to excuse Board Member Collin for her absence at the December 10th, 2024 Airport Board meeting. Board Member Talavera seconded and the motion carried.

2. Approval of the Minutes for the December 10th, 2024 Regular Airport Board Meeting

Attachments: [12102024 - December Regular Airport Board Meeting Minutes - Unpublished](#)

Chairman Hicks moved to approve the minutes of the December 10th, 2024 Airport Board meeting as written. Board Member Patterson seconded and the motion carried.

F. Staff Reports**3. Master Plan Update**

Director Smith advised that staff members from Coffman Associates were present to update the Airport Board on the Master Plan. Mike Dmyterko, with Coffman Associates, updated the Airport Board on the process, status, and next steps for the Master Plan. Discussion was heard on this item.

Assistant Director Valgardson introduced Jeremy McAlister, with Ardurra. He advised that Ardurra would be doing the design work and construction of some of the airport projects.

4. Airport Conferences Update

Attachments: [01292025 - Airport Conferences Update](#)

Director Smith stated that he and Assistant Director Valgardson would be attending Coastal Bend Legislative Day in Austin, TX, on February 12th. He also mentioned that Ryan Skrobarczyk, the Director of Intergovernmental Relations for the City, would be attending. Chairman Hicks indicated that he would also be present and requested a call with Director Smith and Mr. Skrobarczyk to discuss the event further.

Director Smith announced that Assistant Directors Miller and Valgardson, along with Airport Managers, will attend the Southwest Airports Partnership Conference in Hurst, TX, from February 24th to 26th. Additionally, Marketing and Air Service Development Manager Guzman will be attending the Routes Americas Conference from February 10th to 12th.

5. Monthly Air Service Report

Attachments: [01292025 - Monthly Air Service Report](#)

Director Smith reported on the monthly air service activity for November and December 2024. Discussion was heard on this item.

6. Capital Improvement Report

Attachments: [01292025 - Capital Improvement Report](#)

Director Smith reported to the Board Members on the Airport's on-going projects. Discussion was heard on this item.

7. Financial Report

Attachments: [01292025 - Financial Report](#)

Assistant Director Miller reported to the Board Members on the finances for the months

of November and December 2024. Discussion was heard on this item.

8. Marketing Report

Attachments: [01292025 - Marketing Report](#)

Marketing and Air Service Development Manager Guzman provided an annual recap of enplanements, total passengers, and parking revenue. She reported on the Airport's FlyMyAirport monthly report, field trips, and the Hidden Disabilities Sunflower Program. Additionally, she shared that Peter Van Pelt from KSA Engineering had volunteered to come to the airport to play Santa on December 18th, and she noted that passengers were excited to see Santa.

I. Future Agenda Items

No items were presented for the future agenda.

J. Adjournment

As there was no further business, Chairman Hicks adjourned the meeting at 4:13 p.m.