



AGENDA MEMORANDUM

Action Item for the City Council Meeting July 15, 2025

DATE: July 15, 2025

TO: Peter Zanoni, City Manager

FROM: Robert Dodd, Director of Parks and Recreation
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Installation of a New Fence at New Bayview Cemetery

CAPTION:

Motion authorizing execution of a three-month service agreement with Clearfield Construction, LLC, dba Alamo Decks and Fence, of San Antonio, in the amount of \$208,845.00 for the New Bayview Cemetery Fence for the Parks & Recreation Department, with FY 2025 funding from CDBG Funds.

SUMMARY:

This motion authorizes a Service Agreement to install a new fence at the New Bayview Cemetery. A six-foot tall black ornamental fence will be installed around the perimeter of the Cemetery with two public access entry gates and two maintenance gates. The installation budget is \$208,845.00 with funding available through Community Development Block Grant (CDBG) Funds. Installation is scheduled to be completed by October 2025.

BACKGROUND AND FINDINGS:

New Bayview Cemetery was established in 1897 and is located at 2015 Kennedy Avenue in the Hillcrest area of Corpus Christi. Burials ceased in 1913, and many remains were later moved to Rose Hill Cemetery. The Cemetery is now divided by the Dr. H.J. Williams Park, leaving two separate sections: (1) at Nueces Street/Kennedy Avenue; (2) at John Street/Kennedy Avenue. It is proposed to fence each of these sections.

In January 2024, Staff conducted assessments to identify improvements needed at the Cemetery and the scope identified fencing as a key improvement to support security measures. Currently, the Cemetery does not have a fence. Safeguarding the Cemetery is important in protecting the historical significance of the grounds as the site has experienced vandalism to the historical

headstones. It was determined to include the fence installation project to the early improvement phases for the Cemetery.

Additionally, the Parks & Recreation Department provides maintenance & regular care of the Cemetery as outlined in the City Municipal Code of Ordinances, Article VIII. Rules of Operation for City Maintained Cemeteries. Section 33-121. Cemetery Care:

(a). The City of Corpus Christi shall provide for the continuing maintenance of the cemetery. In general, this includes: mowing, pruning, landscaping, policing the grounds, and such other maintenance as may be necessary to keep the cemetery presentable at all times.

As part of the FY 25 budget process, the Parks & Recreation Department submitted a request for a new fence at New Bayview; however, funding was not allocated. However, this project was identified as an eligible use of CDBG funds so funding has been allocated.

PROCUREMENT DETAIL:

Finance & Procurement conducted a Request for Bid (RFB) Process to obtain bids. The city received five responsive, responsible bids. Staff is recommending the award to the lowest, responsive, responsible bidder Clearfield Construction, LLC., dba Alamo Decks and Fence Company of San Antonio.

ALTERNATIVES:

The Mayor and City Council may choose to disapprove the Service Agreement for a new fence at New Bayview Cemetery. However, doing so would cause prolonged damage to the historical site.

FISCAL IMPACT:

The fiscal impact for Parks & Recreation in FY 2025 is an amount of \$208,845.00 which will be paid through CDBG Funds.

FUNDING DETAIL:

Fund:	1059
Organization/Activity:	852513F
Project # (CIP Only):	N/A
Account:	550030

RECOMMENDATION: Staff recommend approval of this motion authorizing a three-month service agreement with Clearfield Construction, LLC., dba Alamo Decks & Fence, for the installation of a new fence at the New Bayview Cemetery.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation
Presentation