

## Strike Force

September 10, 2013





- Handle minor emergency maintenance items from the City Manager's Office for expedited action
  - Generally items where the actual work can be done in less than two days
  - Larger projects to be referred to proper department
- Develop an inspection program to look for problems or concerns in the designated areas
- Four person team Supervised by the Parks and Recreation Department in coordination with the City Manager's Office

## Types of Projects



- Mowing, weeds, repair signs, pick up litter and similar items
- Concentration on City property
  - street right of ways, City facilities
- Concentration on North Beach, Downtown, Bayfront, major thoroughfares and other high profile areas

## Types of Projects - Examples





### **Process Flow**

#### **Incoming Concern**

Incoming - Clearing House for Concerns

Report Out - Reports Status, Generates Summary Reports of Work Orders (Daily, Weekly, Monthly, Quarterly)

#### Prioritize and Schedule

Schedules Work, Prepares Work Orders in Maximo

#### Perform Service

#### **Document Service Performed**

Foreman - Before and After Pictures, Fill Out Worksheet of Work Performed (what, when, length of time)

# Budget

Staffing – includes benefits	
Four Operations Technicians	\$ 162,000
Equipment	
Pickups, Trailers, Mower (One Time Cost)	\$ 81,000
Equipment Maintenance	\$ 10,000
Tools - Weed Eaters/Chain Saws/Traffic Control Items	\$ 5,000
Miscellaneous Equipment	\$ 2,000
- Personal Protective Equipment/Cameras	
Supplies	
Repair Supplies & Fuel	<u>\$ 36,500</u>
Total	\$ 296,500



## **QUESTIONS?**

Live. Learn. Play! Visit www.ccparkandrec.com