



AGENDA MEMORANDUM

Future Item for the City Council Meeting of May 30, 2017
Action Item for the City Council Meeting of June 13, 2017

DATE: May 30, 2017

TO: Margie C. Rose, City Manager

FROM: Steve Viera, Director of Human Resources
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**Amendment of Subscription Service Licenses
for the Human Resources Department - ELearning**

CAPTION:

Motion authorizing the City Manager or designee to execute an amendment for the continuation of subscription service licenses with OpenSesame, Inc., of Portland Oregon, based on a sole source for a total amount not-to-exceed \$203,400 for the subscription service of three years. Funds are available in the Human Resources FY 2016-2017 budget for the first of three annual expenditures of \$67,800.

PURPOSE:

To provide subscription licenses of OpenSesame Plus annual subscription to a curated offering of 3,500+ courses to be delivered through INFOR Certpoint, Learning Management System and is compatible with and integrated with the ERP (Enterprise Resource Planning) software currently being implemented by the City.

BACKGROUND AND FINDINGS:

The City of Corpus Christi currently offers OpenSesame Plus subscription with a purchase of 3,000 licenses as approved during the pilot program phase started in June 2014. With the success of this pilot, providing the City of Corpus Christi with access to OpenSesame Plus' cost-effective training option will keep our workforce on the latest functionality so they can get the training they need quickly and easily.

As soon as INFOR LMS and OpenSesame are implemented and tested compatibility, we will begin offering the access City-wide as part of our goal to provide new employee orientation on-demand and on-demand access to training.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

The proposed purchase confirms with City purchasing policies and procedures.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Human Resources Department

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$117,000	\$135,600	\$252,600
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$67,800	\$135,600	\$203,400
BALANCE	\$49,200	\$0.00	\$49,200

Fund(s): General Fund

Comments: Three annual payments of \$67,800.00 to be made. The initial payment will be invoiced upon execution. The second and third payments will be invoiced at the one and two year anniversaries of this Sales Order.

RECOMMENDATION:

Staff recommends approval of this agenda item.

LIST OF SUPPORTING DOCUMENTS:

Pricing Sheet
Amendment Renewal