



AGENDA MEMORANDUM

Action Item for the City Council Meeting of December 13, 2016

DATE: December 5, 2016
TO: Mayor and Council
FROM: Rebecca Huerta, City Secretary
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Changing the Start Time of City Council Meetings

CAPTION:

Motion changing the start time of the regular City Council Meetings from 11:30 a.m. to 2:00 p.m. beginning on December 20, 2016.

PURPOSE:

Mayor Dan McQueen is requesting to change the start time of regular City Council meetings to 2:00 p.m. beginning on December 20, 2016. City Council policies require Council approval of any changes to the regular meeting time.

BACKGROUND AND FINDINGS:

Section 16.a.1. of the Council Policies states that the City Council shall meet in regular session at 2:00 p.m. each Tuesday, except for the first Tuesday each month. The time for a regular meeting may be changed, however, as deemed advisable by the Council. On December 11, 2012, the City Council passed Motion No. 2012-200, which changed the City Council meeting start time from 12:00 noon to 11:30 a.m.

CONFORMITY TO CITY POLICY:

Conforms with City Council policies.

DEPARTMENTAL CLEARANCES:

None.

FINANCIAL IMPACT:☐ Operating☐ Revenue☐ Capital☒ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget			
Encumbered / Expended Amount			
This item			
BALANCE			

Fund(s): N/A

LIST OF SUPPORTING DOCUMENTS:

City Council Agenda Restructuring