



## AGENDA MEMORANDUM

First Reading Item for the City Council Meeting of March 27, 2018  
Second Reading Item for the City Council Meeting April 10, 2018

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**DATE:** March 7, 2017  
**TO:** Margie C. Rose, City Manager  
**FROM:** Dan Grimsbo, Executive Director of Utilities  
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### Renewal of Lease with Tejas Bowmen Archery Club

**CAPTION:**

Ordinance authorizing execution of a five-year lease agreement with Tejas Bowmen Archery Club for use of the property near Allison Wastewater Treatment Plant off McKenzie Road to maintain and operate a public archery range.

**PURPOSE:**

The Water Utilities Department seeks approval to enter into a five (5) year lease agreement with the Tejas Bowmen Archery Club (Club) for the parcel and improvements located near McKenzie Road and Allison Drive.

**BACKGROUND AND FINDINGS:**

The Tejas Bowmen Archery Club has been leasing two tracts of City property off of McKinzie Rd and Allison Dr. for over 35 years. The Club is a registered 501c-3 organization and has remained in compliance with the lease throughout its tenancy. The Club is responsible for all maintenance and archery range operations. There is no lease payment for the use of the property.

**ALTERNATIVES:** Do not renew lease.

**OTHER CONSIDERATIONS:** Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:** Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Water Utilities Department - Wastewater

**FINANCIAL IMPACT:**

Operating       Revenue       Capital      X Not applicable

<b>Fiscal Year: 2017-2018</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s): n/a

**Comments:** This item will not have an impact on the operating budget.

**RECOMMENDATION:**

Staff recommends approval of the ordinance as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance  
Agreement with Tejas Bowmen Archery Club