



## AGENDA MEMORANDUM

Action Item for the City Council Meeting November 19, 2024

**DATE:** November 19, 2024

**TO:** Peter Zanoni, City Manager

**FROM:** Robert Dodd, Director of Parks and Recreation  
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### Service Agreement for Seawall Clean-Up

#### **CAPTION:**

Motion authorizing the execution of a one-year service agreement, with two one-year options, with Hilario O. Ortega Jr., dba A Plus Janitorial and Mowing Services, of Corpus Christi in an amount not to exceed \$66,999.92, with a potential amount up to \$200,999.76 if option years are exercised, for seawall clean-up services for Parks & Recreation, with FY 2025 funding of \$61,416.59 from the General Fund.

#### **SUMMARY:**

The Service Agreement with Hilario O. Ortega Jr., dba A Plus Janitorial & Mowing Services (Contractor), is for downtown, seawall clean-up, with a concentration on litter/trash collection and removal. More specifically, these services will be performed after regular City operating hours. Parks and Recreation does not have adequate staff coverage to provide these services during the specified time periods. If this service were not provided, there would be significantly more litter along the Seawall, which is unsightly and would detract from the visitor experience.

#### **BACKGROUND AND FINDINGS:**

The clean-up services will be used for maintaining an optimal, clean environment as the downtown seawall is a high-profile area with heavy tourist visitation. The area to be serviced shall include the area from the Bayfront Fountain (Resaca Street near American Bank Center) to McGee Beach.

The Contractor shall pick up/dispose of all ground litter and empty trash receptables/barrels including dog waste stations. The maintenance schedule shall be Friday, Saturday and Sunday from 10:00 p.m. to 4:00 a.m. Trash bags are to be removed, properly disposed of and replaced with a new trash bag. The Contractor shall provide labor, supervision, cleaning supplies, trash bags, trash grabbers, and all necessary equipment to perform services. The Contractor, at their own expense, shall properly dispose of all trash and litter at the J.C. Elliot Landfill located at 6594

Greenwood Drive. A landfill permit will be required at the Contractors expense. The Contractor's staff must wear uniform and personal protective equipment such as a reflector vest.

**PROCUREMENT DETAIL:**

Finance & Procurement conducted a competitive Request for Bid process to obtain bids for seawall clean-up services for a one-year service agreement, with a two-year option to extend. This will be the first long-term service agreement the department secures, after issuing a short-term agreement as a pilot in 2023. Prior years, this work was performed in-house by P&R's staff. The City issued 171 notifications to potential bidders and received a total of five responses, of which one was disqualified for not submitting the required bid forms.

Staff is recommending award to the lowest responsive, responsible bidder, Hilario O. Ortega Jr., dba A Plus Janitorial and Mowing Services of Corpus Christi.

**ALTERNATIVES:**

An alternative would be to deny the proposed agreement. However, these services are unable to be provided in-house. This situation would require the City's Procurement Division to conduct another competitive Request for Bid to obtain new bids for the proposed contract.

**FISCAL IMPACT:**

Expenditures in the amount of \$61,416.59 with FY2025 funding.

**FUNDING DETAIL:**

Fund:	1020
Organization/Activity:	12915
Department:	27
Project # (CIP Only):	
Account:	530000

**RECOMMENDATION:**

Staff recommends approval of this motion authorizing a one-year service agreement, with two additional one-year options, with Hilario O. Ortega Jr., dba A Plus Janitorial and Mowing Services as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Bid Tab  
Service Agreement  
Presentation