



AGENDA MEMORANDUM

Action Item for the City Council Meeting July 26, 2022

DATE: July 26, 2022
TO: Peter Zaroni, City Manager
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Emergency or Disaster Response Services

CAPTION:

Motion authorizing a two-year service agreement with three additional one-year options with Garner Environmental Services, Inc., of Deer Park, Texas, to secure required equipment and services in the event of an emergency or disaster, through the General Services Administration's Cooperative, in an amount up to \$2,000,000.00, or an amount not to exceed \$5,000,000.00 if all options are exercised, subject to future appropriations.

SUMMARY:

In the event of an emergency or disaster, the City may secure required equipment and services on an as-needed basis. However, due to the exigent nature of an emergency or disaster, doing so on an as-needed basis may result in higher prices, sourcing difficulties, and the inability to secure insurance and indemnification protections. If approved, the proposed agreement will provide stability and structure in the purchasing process for supplies and equipment in the event of an emergency or disaster.

BACKGROUND AND FINDINGS:

The proposed agreement will be an as-needed contract that will be utilized only in the event of an emergency or disaster. The proposed agreement will provide the City with a readily available supply of emergency response equipment and services. Items in the contract include, but are not limited to generators, cabling, pumps and hoses, restroom and shower units, fuel tanks, fuel, comfort stations, and a variety of other emergency-related equipment and services.

The current agreement expires this year. It is a four-year agreement with Garner Environment Services, Inc. for \$200,000. It also is through the General Services Administration. The current agreement has not been exercised; no orders have been charged against it.

Expenditure of funds under this contract will occur only in the event of its active use in response to an

emergency or disaster. If used, the City is required to initially fund expenditures to the contractor under this service agreement, which will then be followed by reimbursement of qualifying expenditures by the Federal Emergency Management Agency (FEMA).

PROCUREMENT DETAIL:

Contracts awarded through General Services Administration's Cooperative have been competitively procured to assist in compliance with Texas local and state procurement requirements.

ALTERNATIVES:

The alternative is not to place an agreement for emergency purchases and instead go through the traditional purchasing process which will delay or prevent the acquisition of necessary resources during an emergency or disaster.

FISCAL IMPACT:

The fiscal impact is determined when the event occurs. In the event of an emergency or disaster, all City departments will be able to purchase supplies or equipment needed through their department allocated budgets. These purchases have the potential of reimbursement to the City through FEMA.

FUNDING DETAIL:

Fund: 1020 General Fund
Organization/Activity: Various City Department Orgs
Mission Element: Various City Department Mission Elements
Project # **(CIP Only)**: N/A
Account: Various City Department Accounts

RECOMMENDATION:

Staff recommends approval of the motion authorizing a two-year service agreement with three additional one-year options with Garner Environmental Services, Inc., as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Price Sheet