



## AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of December 18, 2012  
Second Reading Ordinance for the City Council Meeting of January 8, 2013

**DATE:** December 7, 2012  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Michael Morris, Director  
MichaelMo@cctexas.com  
361-826-3494

### Latchkey Afterschool Snack program

**CAPTION:**

Ordinance authorizing the City Manager or designee to execute all documents necessary to accept a grant in the amount of \$203,608 from the Texas Department of Agriculture and appropriating grant in the No. 1067 Parks and Recreation Grants Fund for the Latchkey After School Snack Program.

**PURPOSE:**

To provide after school supplements (snacks) for the after school enrichment programs at the Latchkey sites. This program requires no city matching funds for qualifying sites.

**BACKGROUND AND FINDINGS:**

The U.S. Department of Agriculture (USDA) through the Texas Department of Agriculture (TDA) provides grants for youth nutrition as a continuation of the National School Lunch Program. This program is called the Child and Adult Care Food Program (CACFP) for after school educational and/or enrichment activities.

The Parks and Recreation Department has a total of 23 Latchkey sites that qualify for meal service based on eligibility. There are 6 sites that do not qualify for this program based on enrollment of youth eligible for free and reduced school meals. The Latchkey program subsidizes the snacks for these sites. Latchkey sites in the Calallen and Flour Bluff Independent School Districts are provided snacks through similar grants awarded to those districts.

Over the past few years, the City and CCISD have entered into local interagency agreements for the preparation and delivery of meals to the sites with the Summer Food Service Program. The City again has entered enter into a contract with CCISD to prepare and deliver snacks at a rate of \$.68 per snack for the school year beginning October 1, 2012 - June 7, 2013 (based on Federal funding year). CCISD has approved the food service agreement.

**ALTERNATIVES:**

Do not offer afterschool snacks to designated Latchkey sites.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

City Council required to accept and appropriate grant funding.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Legal, Finance

**FINANCIAL IMPACT:**

X Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2012-2013</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget				
Encumbered / Expended Amount				
This item		203,608		203,608
<b>BALANCE</b>		203,608		203,608

Fund(s): Parks and Recreation Grant Fund 1067

**Comments:** This is a reimbursement program. There is no required City cash match. \$191,120 was awarded during FY2011-2012.

**RECOMMENDATION:**

Staff recommends the City Council appropriate the Child and Adult Care Food Program grant for FY 2012-2013.

**LIST OF SUPPORTING DOCUMENTS:**

Notice of Funding, Ordinance