



AGENDA MEMORANDUM

Action Item for the City Council Meeting June 28, 2022

DATE: June 28, 2022
TO: Peter Zaroni, City Manager
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**Vehicle Paint and Body Repairs
for Corpus Christi Fire Department**

CAPTION:

Motion authorizing a three-year service agreement with Richard E. Cruz Sr., dba Rick's Detailing and Body Shop, of Corpus Christi, Texas, for vehicle paint and body repairs of fleet units assigned to the Corpus Christi Fire Department, in an amount not to exceed \$264,300.00, with FY 2022 funding of \$29,367.00 from the General Fund.

SUMMARY:

This motion authorizes a three-year service agreement with Richard E. Cruz Sr., dba Rick's Detailing and Body Shop, to provide vehicle paint and body repairs for the Corpus Christi Fire Department (CCFD) for an amount not to exceed \$264,300.00.

BACKGROUND AND FINDINGS:

CCFD has over 140 units in its fleet that are utilized for daily operations. These fleet vehicles include vehicles used by the Fire Chief, Deputy Fire Chief, Assistant Chiefs, Battalion Chiefs, Fire Captains, and Firefighters working special and support roles, such as EMS supply and equipment delivery to stations and the Saving our Seniors (SOS) COVID vaccination program. Fleet vehicles also are used by arson investigators and inspectors, shop personnel for on call situations, and for errands to purchase vehicle parts for CCFD vehicles.

Richard E. Cruz Sr., dba Rick's Detailing and Body Shop, currently is the provider of these services for CCFD through a three-year service agreement that will expire in September 2022. These services are necessary to cover all aspects of maintaining the Corpus Christi Fire Department Fleet Maintenance Division's Fleet units. These units require periodic painting, detailing, and collision damage repair to sustain their maintenance requirements. Repairs include services such as welding and custom fabrication, power door locks, rhino lining, undercoating and rust proofing, glass replacement, headlight restoration, LED light

replacement, window tinting, rust repair, and fiberglass repair. Such repairs are beyond the realm of the CCFD staffed mechanics.

PROCUREMENT DETAIL:

Procurement conducted a competitive Request for Bid process to obtain bids for a new three-year contract. The City received two responsive, responsible bids, and is recommending the award to incumbent Richard E. Cruz Sr., dba Rick’s Detailing and Body Shop. The incumbent contract pricing has remained unchanged since 2019, therefore leading to significant contract bid pricing difference from second bidder. Although consumers have experienced an increase in inflation with other commodities, this vendor opted to remain consistent with its previous submission from 2019.

Richard E. Cruz Sr., dba Rick’s Detailing and Body Shop, currently is the provider of these services for CCFD through a service agreement that will soon expire in September 2022. These services are necessary to cover all aspects of maintaining the Corpus Christi Fire Department Fleet Maintenance Division’s Fleet units.

The current agreement is for three years with no option years in the amount of \$254,700. There is no change to the hourly rate from the bid from 2019.

ALTERNATIVES:

An alternative to purchasing light vehicle repair services would be to continue servicing all Fire Department vehicles through CCFD’s Fleet Maintenance Division; however, doing so may delay regular CCFD daily operations.

FISCAL IMPACT:

The fiscal impact for CCFD in FY 2022 is \$29,367. The remaining \$234,933 will be budgeted through the annual budget process.

FUNDING DETAIL:

Fund:	1020 General Fund
Organization/Activity:	12050 Fire Apparatus & Shop
Mission Element:	093 Emergency Response
Project # (CIP Only):	N/A
Account:	30100 Vehicle Repairs
Amount:	\$29,367

RECOMMENDATION:

Staff recommends approval of this agreement with Richard E. Cruz Sr., dba Rick’s Detailing and Body Shop, of Corpus Christi authorizing a three-year service agreement for vehicle paint and body repair for Corpus Christi Fire Department, as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement