



AGENDA MEMORANDUM

Action Item for the City Council Meeting June 15, 2021

DATE: June 15, 2021

TO: Peter Zanoni, City Manager

FROM: Richard Martinez, Director of Public Works
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<p style="text-align: center;">Mowing Services for Stormwater Group 5 North Beach Medians</p>
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CAPTION:

Motion authorizing a three-year service agreement with two additional one-year options with Juan Antonio Galnarez, dba Tony's Lawn Service of Rockport, Texas for mowing and grounds maintenance of Stormwater Mowing Group 5 North Beach Medians for the Department of Public Works for an estimated amount of \$164,088.00, with FY 2021 funding in an amount not to exceed \$13,674.00 available through the Stormwater Fund.

SUMMARY:

This motion authorizes a three-year service agreement for the mowing and grounds maintenance of Stormwater Group 5. These services are necessary to maintain vegetation maintenance in and around the North Beach area, which is highly visible and must always be presentable.

BACKGROUND AND FINDINGS:

Regular periodic mowing and grounds maintenance ensures that street right-of-way sites are clean, well-maintained, and presentable at all times. This contract is to maintain 11.48 acres of North Beach medians and medians on Surfside and Timon, which include the Aquarium and the Lexington. The contract stipulates that a total of 18 cycles be completed per annum.

Table 1. Mowing Group 5 work detail.

<u>Group 5</u>	<u>North Beach Medians</u>	<u>Acres</u>
<u>1</u>	<u>Welcom Triangle</u>	<u>Timon @ Welcome Sign Painting</u>
		<u>0.10</u>
<u>2</u>	<u>Timon Median #1</u>	<u>Coastal to Elm</u>
		<u>0.21</u>
<u>3</u>	<u>Timon Median #2</u>	<u>Elm to Plum</u>
		<u>0.09</u>
<u>4</u>	<u>Timon Median #3</u>	<u>Plum to Kleberg</u>
		<u>0.06</u>
<u>5</u>	<u>Timon Median #4</u>	<u>Kleberg to Paul</u>
		<u>0.07</u>
<u>6</u>	<u>Timon Median #5</u>	<u>Paul to Breaker</u>
		<u>0.79</u>
<u>7</u>	<u>Timon Median #6</u>	<u>Breaker to Bushick</u>
		<u>0.76</u>
<u>8</u>	<u>Timon Median #7</u>	<u>Bushick to Crossover Street</u>
		<u>2.12</u>
<u>9</u>	<u>Timon Median #8</u>	<u>Crossover Street to Gulfspray</u>
		<u>0.86</u>
<u>10</u>	<u>Timon Median #9</u>	<u>Gulfspray to Neal</u>
		<u>0.65</u>
<u>11</u>	<u>Timon Median #10</u>	<u>Neal to Beach</u>
		<u>1.86</u>
<u>12</u>	<u>Timon Median #11</u>	<u>Beach to Sandbar</u>
		<u>3.91</u>
		<u>Total Acres</u>
		<u>11.48</u>

The previous contract was held with Dorame General Repair & Lawn, LLC for a one-year term which included an option to extend up to four additional one-year periods for a lifetime maximum amount of \$255,490.04. This contract was also previously maintained by the Parks and Recreation Department which ended in April 2021. The Storm Water Division absorbed these responsibilities and therefore solicited requests for bids.

PROCUREMENT DETAIL:

Contracts and Procurement conducted a competitive Request for Bid process to obtain bids for long-term mowing and grounds maintenance contracts. The City received seven bids and is recommending awarding this contract to the lowest responsive, responsible bidder, Juan Antonio Galnarez, dba Tony's Lawn Service of Rockport, TX.

The Public Works Department has the following contracts with this contractor:

1. Mowing and Grounds Maintenance Services of Street Right-of-Ways, Medians and Circles for Groups 2, 5B, 6
2. Mowing and Grounds Maintenance for Storm Water Group 7
3. Mowing and Grounds Maintenance for Storm Water Group 8
4. Mowing Services for Stormwater Street Right of Ways Group 5B

The Parks and Recreation Department previously utilized this same contractor for their Bayfront Parks and Medians, Turf and Grounds Maintenance Group 5 contract.

ALTERNATIVES:

The alternative is to hire City staff and purchase additional equipment to do the work in-house. Currently, Public Works does not have the appropriate staffing levels nor the equipment necessary to provide services to these areas.

FISCAL IMPACT:

The FY 2021 fiscal impact to the Stormwater Fund is an amount not to exceed \$13,674.00, with the remaining balance totaling \$109,392.00 contingent upon City Council's approval of future fiscal years' annual operating budgets.

FUNDING DETAIL:

Fund:	4300	Storm Water
Organization/Activity:	32001	SWO Vegetation Management
Mission Element:	043	Drainage infra-surface/pipes
Project # (CIP Only):	N/A	
Account:	530225	Mowing and Grounds Maintenance
Amount:	\$13,674.00	

RECOMMENDATION:

Staff recommends approval of this ordinance authorizing a three-year service agreement with Juan Antonio Galnarez, dba Tony's Lawn Service for Stormwater Mowing Group 5 North Beach Medians, as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement