



AGENDA MEMORANDUM

First Reading for the City Council Meeting of November 18, 2025
Second Reading for the City Council Meeting of December 9, 2025

DATE: November 18, 2025

TO: Peter Zaroni, City Manager

FROM: Robert Dodd, Director of Parks and Recreation Department
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H-E-B Donation for the Meals on Wheels Program

CAPTION:

Ordinance authorizing the acceptance of a donation from H-E-B in the amount of \$75,000.00 for the Meals on Wheels program; and appropriating \$75,000.00 to the Parks & Recreation Grants Fund.

SUMMARY:

The purpose of this item is to accept and appropriate a one-time donation from H-E-B in the amount of \$75,000 to support the Meals on Wheels program.

BACKGROUND AND FINDINGS:

The Elderly Nutrition Program (ENP) is administered by Elderly Nutrition Services, a division of the Parks & Recreation Department. The City has provided the ENP/Meals on Wheels program since the early 1970's. Meal delivery services support the Parks & Recreation Department's Senior Community Services. In fiscal year 2025, the Elderly Nutrition Program served 51,943 home delivered meals to 266 consumers. The \$75,000 donation will allow more elderly individuals to receive nutritious meals in the fiscal year 2026. Approximately 9,677 additional meals are anticipated to be provided, which will benefit additional 30 individuals and shorten the waiting list.

The local Meals on Wheels program serves individuals aged 60 and above, focusing on care for those whose reduced mobility makes it challenging to carry out daily activities, such as meal preparation and grocery shopping. An assessment tool for activities of daily living (ADL) is utilized to evaluate an individual's eligibility for the meal according to their overall score.

The ENP consists of congregate meals, which are served at senior centers and home delivered meals. Parks & Recreation provides meals to eight senior centers, including home- delivered meals for homebound elderly individuals. The eight senior centers are Broadmoor, Ethel Eyerly, Garden, Greenwood, Lindale, Northwest, Oveal Williams, and Zavala. All meals are prepared on-site, by City staff at the City's Nutrition Education Service Center (Central Kitchen).

ALTERNATIVES:

Council may choose not to accept the donation. Declining the donation would mean that many seniors on the waiting list will continue to go without the nutritious meals they need.

FISCAL IMPACT:

Appropriation of \$75,000.00 to the Parks & Recreation Grants Fund.

FUNDING DETAIL:

Fund:	1067 Parks Grant Fund
Department:	27 Parks Dept
Organization/Activity:	89 Grants & CIP/ HEB Donation
Project # (CIP Only):	NA
Account:	520070
Amount:	\$75,000.00

RECOMMENDATION:

Staff recommend approval of the one-time donation in the amount of \$75,000 from H-E-B for the Meals on Wheels program.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Presentation

