



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of October 15, 2019
Second Reading Ordinance for the City Council Meeting of October 29, 2019

DATE: October 15, 2019

TO: Peter Zaroni, City Manager

FROM: Jeffrey Edmonds, P.E., Director of Engineering Services
JeffreyE@cctexas.com
(361) 826-3851

Kim Baker, Director of Contracts and Procurement
KimB2@cctexas.com
(361) 826-3169

Purchase of Four Trucks for Engineering Services

CAPTION:

Ordinance approving the purchase of four 2019 Ford F-150 regular cab pick-up trucks in an amount not to exceed \$110,837.00 to be used by Construction Inspectors in Engineering Services from Silsbee Ford of Silsbee, Texas via the GoodBuy Purchasing Cooperative; appropriating \$110,837.00 from the unreserved fund balance in the Engineering Services; and amending the FY 2019-2020 operating budget to increase expenditures.

SUMMARY:

This ordinance is to approve the purchase from Silsbee Ford for four 2019 Ford F-150 Regular Cab Pick-Up Trucks for Engineering Services for an amount not to exceed \$110,837.00. Two of these vehicles are additions and two are replacements for units that are nine and 11 years old and have exceeded their life expectancy.

BACKGROUND AND FINDINGS:

The vehicles will provide fuel efficient transportation for Engineering Services' Construction Inspectors working in the field. They will allow for a more efficient and timely response to better serve the needs of citizens and project sites. Two of the trucks will allow for Engineering to return two loaners from the motor pool and two vans that have exceeded their life expectancy.

The procurement is through the GoodBuy Cooperative. Contracts awarded through the GoodBuy Cooperative have been competitively procured and follow the Texas Local and State procurement requirements.

ALTERNATIVES:

The equipment can be rented as needed. However, the cost may not be cost effective and the vehicles may not be readily available when needed.

FISCAL IMPACT:

These vehicles will be an outright purchase in the amount of \$110,837.00 to be paid from the unreserved Engineering Services Fund.

FUNDING DETAIL:

Fund:	5310	Engineering Services Fund
Organization/Activity:	N/A	
Mission Element:	012	Technical Engineering Support Services
Project # (CIP Only):	N/A	
Account:	251850	– Account Number for the Unreserved Fund Balance

RECOMMENDATION:

Staff recommends approval of the ordinance authorizing the purchase with Silsbee Ford for the purchase of four 2019 Ford F-150 Regular Cab Pick-Up Trucks as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Price Sheet