



AGENDA MEMORANDUM

Future Item for the City Council Meeting of June 12, 2018
Action Item for the City Council Meeting of June 19, 2018

DATE: June 12, 2018

TO: Keith Selman, Interim City Manager

FROM: Lawrence Mikolajczyk., Director of Solid Waste Operations
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Purchase of Refuse and Recycling Carts for Solid Waste

CAPTION:

Motion authorizing the purchase of refuse and recycling carts from Cascade Engineering of Grand Rapids, Michigan, via Houston-Galveston Area Cooperative, in the total amount of \$120,019.20.

PURPOSE:

This item is to approve the purchase of 2,320 carts consisting of green refuse carts and blue recycling carts for Solid Waste Department.

BACKGROUND AND FINDINGS:

The containers will be distributed to new customers, customers requesting additional containers and customers requesting replacements for damage and stolen carts. The entire City is currently on the automated collection program which was first implemented in 2002. The carts that are damaged and deemed unserviceable are collected and recycled by the Solid Waste Department.

The carts will be purchased through the HGAC cooperative which provides a very competitive price and expedites the purchase of these needed carts.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Solid Waste Operations

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$182,503.08	\$	\$182,503.08
Encumbered / Expended Amount	\$53,162.61	\$0.00	\$53,162.61
This item	\$120,019.20	\$	\$120,019.20
BALANCE	\$9,321.27	\$0.00	\$9,321.27

Fund(s): General Fund

Comments:

None

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet