



AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 9, 2018
Action Item for the City Council Meeting of January 16, 2018

DATE: January 9, 2018

TO: Margie C. Rose, City Manager

FROM: Dan Grimsbo, Executive Director of Utilities
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Turbidity Meters and Equipment for O.N. Stevens Water Treatment Plant

CAPTION:

Resolution finding that the purchase of TU5 Series turbidity meters and equipment for O.N. Stevens Water Treatment Plant is necessary to preserve and protect the public health and safety of the city's residents and a sole source procurement; and authorizing the City Manager, or designee, to purchase TU5 Series turbidity meters and equipment from Hach Company of Loveland, Colorado, for a total amount not-to-exceed \$113,157.12.

PURPOSE:

This item is to approve the purchase of TU5 Series turbidity meters and equipment for O.N. Stevens Water Treatment Plant.

BACKGROUND AND FINDINGS:

The O.N. Stevens Water Treatment Plant utilizes multiple HACH instruments. In 2015, HACH notified the Plant that purchases for sc100 controllers and 1720E turbidity meters between June 2002 and April 2011 have limited available repair parts and will no longer be available. Therefore, HACH will be phasing out turbidity meters and related equipment mentioned above, and will launching the TU5 Series turbidity meters.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$790,404.83	\$0	\$790,404.83
Encumbered / Expended Amount	\$89,676.11		\$89,676.11
This item	\$113,157.12	\$0	\$113,157.12
BALANCE	\$587,601.60	\$0	\$587,601.60

Fund(s): Water Fund

Comments: The cost is for a total amount not-to-exceed \$113,157.12, and is funded FY2017-18 in the Water Fund.

RECOMMENDATION:

Staff recommends approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Price Sheet