



Agenda Memorandum
Action Item for the City Council Meeting March 19, 2024

DATE: March 19, 2024
TO: Honorable Mayor and City Council
CC: Peter Zanoni, City Manager
FROM: George H. Holland, City Auditor
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**Resolution to Approve the Revised Calendar Year
2024 Annual Audit Plan**

CAPTION:

Resolution to approve the Revised Calendar Year 2024 Annual Audit Plan to include an audit of the Human Resources Hiring Process and be implemented by the City Auditor's Office.

PURPOSE:

In accordance with Code of Ordinance Chapter 12½ City Auditor, this request is for the approval of the revised calendar year 2024 Annual Audit Plan.

BACKGROUND:

This plan was developed based on areas considered to be of highest risk to the City with input requested from the Mayor, City Council, and the City Leadership Team. Chapter 12½ Section 2(h) of the City Code of Ordinance required the City Auditor to submit an annual audit plan to the Audit Committee for review and comment prior to submitting to the full City Council for approval. The revised audit plan was unanimously approved by the Audit Committee on February 13, 2024.

ALTERNATIVES:

City Council could revise the plan by adding or removing audit projects.

FISCAL IMPACT:

N/A

FUNDING DETAIL:

Fund: N/A
Organization/Activity: N/A
Mission Element: N/A
Project # (CIP Only): N/A
Account: N/A

RECOMMENDATION:

Staff recommends approval of the Revised Calendar Year 2024 Annual Audit Plan as presented.

LIST OF SUPPORTING DOCUMENTS:

- Resolution
- Exhibit A – Revised Calendar Year 2024 Annual Audit Plan