



AGENDA MEMORANDUM

Action Item for the City Council Meeting of June 13, 2023

DATE: June 13, 2023

TO: Peter Zaroni, City Manager

FROM: Drew Molly, P.E., Director of Water Systems and Support Services
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Chemical Analysis Testing

CAPTION

Motion authorizing execution of a one-year service agreement, with two one-year options, with Eurofins Environment Testing South Central, LLC, of Leola, PA, with an office in Corpus Christi, for an amount not to exceed \$70,661.00 and a potential amount up to \$211,982.00 if the options are exercised, for chemical analyses of water and wastewater samples, with FY 2023 funding of \$29,441.94 from the Water and Wastewater Funds.

SUMMARY:

The contract provides unit pricing for a set quantity of analyses, where funds are only expended for services rendered. This agreement will ensure that the City of Corpus Christi satisfies the analytical testing requirements as per TCEQ permit requirements.

BACKGROUND AND FINDINGS:

The Water Utilities Laboratory provides analytical testing services for the City of Corpus Christi and numerous other customers. However, there are tests that fall outside the capability of the Water Utilities Laboratory that necessitates the establishment of this contract.

PROCUREMENT DETAIL:

The Contracts & Procurement Department conducted a competitive Request for Bids process to obtain bids. The City received one bid. Staff is recommending award to Eurofins Environment Testing South Central, LLC, of Corpus Christi. In 2018, the City had a four year agreement with a different vendor and the cost was \$67,444.00 per year

for an increase of approximately 5% in a five-year period.

ALTERNATIVES:

An alternative to awarding this service agreement is to reject the bid and not enter into an agreement, which would require staff to solicit quotes each time services are required. Having to solicit quotes, as needed, will result in a time delay due to procurement processes.

FISCAL IMPACT:

The fiscal impact for FY 2023 will be \$29,441.94.

FUNDING DETAIL:

Fund:	4010	Water
Organization/Activity:	31700	Water Utilities Lab
Department:	45	Water
Project # (CIP Only):		N/A
Account:	530000	Professional Services
Fund:	4200	Wastewater
Organization/Activity:	33300	Wastewater Pretreatment
Department:	46	Wastewater
Project # (CIP Only):		N/A
Account:	530000	Professional Services
Fund:	4200	Wastewater
Organization/Activity:	33100	Broadway Wastewater Plant
Department:	46	Wastewater
Project # (CIP Only):		N/A
Account:	530010	Interdepart-services
Fund:	4200	Wastewater
Organization/Activity:	33110	Oso Wastewater Plant
Department:	46	Wastewater
Project # (CIP Only):		N/A
Account:	530010	Inerdepart-services
Fund:	4200	Wastewater
Organization/Activity:	33120	Greenwood Wastewater Plant
Department:	46	Wastewater
Project # (CIP Only):		N/A
Account:	530010	Interdepart-services
Fund:	4200	Wastewater
Organization/Activity:	33130	Allison Wastewater Plant
Department:	46	Wastewater
Project # (CIP Only):		N/A
Account:	530010	Interdepart-services
Fund:	4200	Wastewater

Organization/Activity:	33140	Laguna Madre Wastewater Plant
Department:	46	Wastewater
Project # (CIP Only):		N/A
Account:	530010	Interdepart-services
Fund:	4200	Wastewater
Organization/Activity:	33150	Whitecap Wastewater Plant
Department:	46	Wastewater
Project # (CIP Only):		N/A
Account:	530010	Interdepart-services

RECOMMENDATION:

Staff recommends approval of this motion authorizing the execution of a one-year service agreement with two one-year options with Eurofins Environment Testing South Central, LLC as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation