



AGENDA MEMORANDUM

Action Item for the City Council Meeting January 12, 2021

DATE: January 12, 2021

TO: Peter Zaroni, City Manager

FROM: Tracey Cantu, Interim Director of Parks and Recreation
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Portable Toilet Rentals for Beach Operations

CAPTION:

Motion authorizing a three-year rental and service agreement with BP Rental Services, LLC dba CC Rentals, in an amount not to exceed \$80,750.00 for Portable Toilet Rentals for Beach Operations. The amount for FY2021 for the remaining 8 months is \$17,944.45 that is available in the FY 2021 State Hotel Occupancy Tax (HOT) Beach Fund.

SUMMARY:

This motion authorizes a three-year service agreement for portable toilet rentals for Beach Operations to be used for the Gulf Beaches. The portable toilets for other beaches are serviced under separate contracts.

BACKGROUND AND FINDINGS:

This three-year rental and service agreement is for the rental of portable toilets to be utilized throughout eight miles of Gulf beach areas, primarily between Zahn Road and Access Road 3A, that do not have appropriate alternative restroom facilities. This agreement is being brought to Council due to the cost crossing the threshold of \$50,000. The City has utilized portable toilet rentals for over 10 years to supply appropriate alternative restroom facilities to these beach areas, offering 10 units during the off

seasons from October through February and 20 units during the summer seasons from March through September. Prior to BP Rental Services, LLC dba CC Rentals, Parks & Recreation invested in a six-month agreement with Waste Connection for \$74,460 that comes to \$12,410 per month. The proposed three-year agreement with BP Rental Services, LLC dba CC Rentals will provide services at a cheaper cost, \$2,243.05 compared to a monthly or annual agreement. This contract is for Gulf beaches only. North Beach and Labonte Park are each serviced under separate contracts.

Contracts and Procurement conducted a competitive Request for Bid process to obtain bids for long-term contract. The City received two bids. Both Contracts and Procurement and Beach Operations confirmed that the bids submitted were in fact correct and that the scope of work was fully understood. The second bidder would have to pay overtime to staff workers for weekend and holiday services; and therefore, the pricing is extremely high. The City is recommending award to the lowest, responsive, responsible bidder –BP Rental Services, LLC dba CC Rentals – for portable toilet rentals for Beach operations.

ALTERNATIVES:

Due to the City not owning these beach areas, the General Land Office will not allow the City to build restroom facilities there. Without this Service Agreement, these beach areas will not have any alternative restroom facilities and all beachgoers will have to find other public restroom facilities in the vicinity to use, creating a less enjoyable and sanitary beach experience.

FISCAL IMPACT:

The fiscal impact for Parks and Recreation (Beach Operations) in FY 2021 is \$17,944.45 for eight months of this three-year service agreement. The remaining cost will be budgeted in future years through the annual budget process.

FUNDING DETAIL:

Fund:	1032	State HOT Beach
Organization/Activity:	13836	Gulf Beach Maintenance
Mission Element:	141	Manage and Maintain Parks and Recreation Facilities
Project # (CIP Only):	N/A	
Account:	530160	Rentals

RECOMMENDATION:

Staff recommends approval of this motion authorizing a three-year service agreement with BP Rentals dba CC Rentals for Portable Toilet Rentals for Beach Operations as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement