



## AGENDA MEMORANDUM

First Reading for the City Council Meeting of March 28, 2017  
Second Reading for the City Council Meeting of April 25, 2017

**DATE:** March 9, 2017

**TO:** Margie C. Rose, City Manager

**THROUGH:** Keith Selman, Assistant City Manager  
[KeithSe@cctexas.com](mailto:KeithSe@cctexas.com)  
361-826-3898

**FROM:** Rudy Bentancourt, Director of Housing and Community Development  
[RudyB@cctexas.com](mailto:RudyB@cctexas.com)  
361-826-3021

Lease Agreement with Nueces County Community Action Agency for Birth-to-Five Head Start Program city-owned properties.

### **CAPTION:**

Ordinance authorizing the City Manager or designee to execute a ten year lease, with an option to renew for 10 years, with Nueces County Community Action Agency (NCCAA) for eight real and personal properties identified on the attached and incorporated Exhibit A, in consideration of NCCAA operating Head Start Programs for eligible citizens of Corpus Christi and maintaining the properties; and providing for publication.

### **PURPOSE:**

The lease request supports Nueces County Community Action Agency's Birth-to-Five Head Start Program (Head Start Program) by allowing the continued in-kind contribution to the program.

### **BACKGROUND AND FINDINGS:**

Nueces County Community Action Agency (NCCAA) has requested the City enter into a 10-year lease agreement, with an option to renew for 10 years, for eight (8) properties owned by the City. The land is owned by the City of Corpus Christi, however, the Head Start Program structures built on the land are owned and fully maintained by NCCAA. On an annual basis, the Head Start Program accounts for an estimated \$289,035.00 in in-kind space from federal funding and is leveraged for the administration of the program in its various locations.

### **ALTERNATIVES:**

"Not Applicable"

**OTHER CONSIDERATIONS:**

“Not Applicable”

**CONFORMITY TO CITY POLICY:**

This item conforms to City Policy. Twenty-eight day delay between readings is required due to the length of this lease.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency

**DEPARTMENTAL CLEARANCES:**

Legal  
Housing and Community Development

**FINANCIAL IMPACT:** Not applicable

<b>Fiscal Year: 2016-2017</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

**Comments:** N/A

**RECOMMENDATION:**

Staff recommends the approval of this agenda item.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance  
Exhibit A NCCAA Lease Ordinance  
Lease Agreement  
Lease Agreement Request  
Photos of Head Start Centers