



## AGENDA MEMORANDUM

Action Item for the City Council Meeting September 24, 2019

**DATE:** September 24, 2019

**TO:** Peter Zaroni, City Manager

**FROM:** Jermel Stevenson, Director of Parks & Recreation  
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826-3042

### Food Program Purchase

**CAPTION:**

Resolution authorizing the purchase of up to \$400,000 in food supplies for the senior and summer youth nutrition programs through the participation in the TEXAS 20 Purchasing Cooperative beginning October 1, 2019 and ending September 30, 2020.

**SUMMARY:**

This resolution authorizes food supply purchases for up to \$400,000 for the Senior Centers, Meals on Wheels Program, and Summer Youth Nutrition Program annually (from October 1-September 30) through the Coastal Bend Council of Governments' (CBCOG) participation in the TEXAS 20 Purchasing Cooperative. This purchase is essential in providing food supplies to prepare meals for these programs.

**BACKGROUND AND FINDINGS:**

The Parks and Recreation Department provides meals to eight senior centers including the home-delivered meals to home-bound elderly individuals through our Meals on Wheels program and Summer Youth program. All meals are prepared on site at the Nutrition Education Service Center. Approximately 1,000 meals are prepared a day for the senior nutrition program and 500 meals for the summer youth program.

Being a part of TEXAS 20 Purchasing Cooperative enables the City to obtain the best value pricing for the grant nutrition programs administered by the City. The cooperative solicits proposals, coordinates and facilitates the award of the food service items and the distribution of those items for a number of agencies. It utilizes the collective buying power to secure the best price on a variety of items and services while adhering to the nutritional guidelines established for the grant programs.

The Parks and Recreation department is requesting to continue this arrangement with the TEXAS 20 at an expenditure not to exceed \$400,000.

**ALTERNATIVES:**

An alternative to utilizing the CBCOG is the City's Procurement and Contracts Department to process the annual bids for the food programs. This alternative would not provide enough access to large volume purchasing as the TEXAS 20 Purchasing Cooperative has, resulting in higher food prices.

**FISCAL IMPACT:**

The fiscal impact is not to exceed \$400,000 in food supplies. The funding source for the meal program is solely grant based. This purchase will be made through the Elderly Nutrition and Summer Food Program Grants. The food for each program is budgeted within the grant and calculated as part of the meal price. Grant revenues are received as a reimbursement per meals served.

**Funding Detail:**

Fund: 1067  
Organization/Activity: 810820F/809221F  
Mission Element: 142  
Project # (CIP Only):  
Account: 520070 Food and Food Supplies

**RECOMMENDATION:**

Staff's recommendation is to authorize the purchase of the food supplies through the CBCOGs' participation in the TEXAS 20 Purchasing Cooperative.

**LIST OF SUPPORTING DOCUMENTS:**

Resolution  
CBCOGs' Non-Governmental Contract with the TEXAS 20 Purchasing Cooperative