



## AGENDA MEMORANDUM

Action Item for the City Council Meeting July 16, 2024

**DATE:** July 16, 2024

**TO:** Peter Zanoni, City Manager

**FROM:** Wesley Nebgen, Director of Water System Infrastructure  
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### Supply Agreement for Manhole Covers for Corpus Christi Water

#### **CAPTION:**

Motion authorizing the execution of a one-year supply agreement with Ferguson Enterprises, LLC, of Corpus Christi, for the purchase of manhole covers for Corpus Christi Water, in an amount not to exceed \$142,604.45, with FY 2024 funding of \$47,534.80 from the Wastewater Fund.

#### **SUMMARY:**

This motion authorizes a one-year supply agreement with Ferguson Enterprises, LLC to purchase manhole covers, accessories, and risers to be stocked at the CCW Warehouse to be used on an as-needed basis for operational material needs.

#### **BACKGROUND AND FINDINGS:**

CCW maintains more than 20,000 wastewater manholes in accordance with TCEQ and Federal requirements. This contract will provide the materials, such as covers and risers, which are used in the repair, service or adjustment of manholes. Risers are used when regrading roads and repaving surfaces to bring the manhole level with the road surface. Manhole lids may need to be periodically replaced due to corrosion from sewer gases and the high salinity environment. Due to this product being used frequently, a supply agreement will allow CCW to keep a well-stocked inventory readily available.

#### **PROCUREMENT DETAIL:**

Finance & Procurement conducted a competitive Request for Bids process to obtain bids for a

new supply agreement. The City received three responsive bids. Staff is recommending the award to the lowest responsive, responsible bidder, Ferguson Enterprises, LLC.

In 2021, when the previous bid was solicited, the cost was \$77,217.05. The increase in cost is due to revisions to the bid request that included the addition of 10 additional various types of manhole risers. The City is generating more road work than in past years, which in turn is requiring a higher volume of various supplies.

In comparison to the previous contract with the same vendor prices have increased by 3.32%. The overall contract amount has increased due to the inclusion of additional supplies. The tables below highlight the differences between the proposed and previous contracts.

Description	2021	2024	Variance Total Cost	Variance Percent Increase
Manhole Covers	\$77,217.05	79,784.25	\$2,567.20	3.32%

**FISCAL IMPACT:**

The fiscal impact for Corpus Christi Water for FY 2024 is \$47,534.80 from the Wastewater Fund.

**FUNDING DETAIL:**

Fund:	4200	Wastewater
Organization/Activity:	33400	Wastewater Collection System
Department number:	46	Wastewater
Project # (CIP Only):	N/A	
Account:	520130	Maint & repairs
Amount:	\$47,534.80	

**RECOMMENDATION:**

Staff recommends approval of this motion to execute authorization of a one-year supply agreement with Ferguson Enterprises, LLC as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Bid Tabulation  
Supply Agreement