



## AGENDA MEMORANDUM

Future Agenda Item for the City Council Meeting of March 18, 2014  
Action Agenda Item for the City Council Meeting of March 25, 2014

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**DATE:** February 26, 2014

**TO:** Ronald L. Olson, City Manager

**THRU:** Gustavo Gonzalez, P. E., Assistant City Manager of Public Works and Utilities  
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**FROM:** Daniel Biles, P. E., Executive Director, Public Works  
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<p align="center"><b><u>Amendment No. 1 to Architectural Design Contract</u></b> Fleet Maintenance Heavy Equipment Shop Roof</p>
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**CAPTION:**

Motion authorizing the City Manager or designee to execute Amendment No. 1 to an Architectural Design Contract with Solka Nava Torno, LLC from Corpus Christi, Texas in the amount of \$34,620, for a total re-stated fee of \$59,070, for Fleet Maintenance Heavy Equipment Shop Roof for the design, bid, and construction phase services. BOND ISSUE 2012

**PURPOSE:**

The purpose of this Agenda Item is to obtain authority to execute Amendment No. 1 to an Architectural Design Contract with Solka Nava Torno, LLC for Fleet Maintenance Heavy Equipment Shop Roof Project so design work may begin.

**BACKGROUND AND FINDINGS:**

The engineering services of this project consist of Phase 1 Engineering Inspection and Phase 2 Engineering Design. Phase 1 Engineering Inspection Report aimed to evaluate the status of roof structure and determine engineering measures needed for roof improvements/replacement through site inspection and survey, which was complete in December 2013.

Based on the determination of the Phase 1 Engineering Inspection Report, the scope of work of Phase 2 includes the following:

1. Replace existing light fixtures in maintenance bays;
2. Replace existing water damaged suspended acoustical ceilings in office areas;
3. Repair or replace the existing damaged sheet metal wall panels, and
4. Replace the existing sheet metal roof system.

The proposed Amendment No. 1 allows Solka Nava Torno, LLC, to move forward to Phase 2 Engineering Design. The construction of this project will go through Job Order Contract (JOC) Program.

**ALTERNATIVES:**

1. Authorize execution of Amendment No. 1.
2. Do not authorize execution of Amendment No. 1. (Not recommended)

**OTHER CONSIDERATIONS:**

This project was approved November 6, 2012 in the Bond Issue 2012 Package under Proposition No. 3 Service Center Complex Improvements. Solka Nava Torno, LLC of Corpus Christi, Texas was selected for this project as a result of RFQ No. 2012-03 Bond Issue 2012 and CIP Projects, dated August 31, 2012. Solka Nava Torno, LLC was selected based upon qualifications, wide working knowledge of applicable project fundamentals, and understanding of project requirements.

**CONFORMITY TO CITY POLICY:**

The Architectural Design Contract and selection process comply with the Professional Procurement Act and City Policy.

**EMERGENCY / NON-EMERGENCY:**

Not applicable

**DEPARTMENTAL CLEARANCES:**

Fleet Maintenance

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year 2013-2014</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$0.00	\$350,000.00	\$0.00	\$350,000.00
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00	\$0.00
This item	\$0.00	\$34,620.00	\$0.00	\$34,620.00
Future Anticipated Expenditures	\$0.00	\$315,380.00	\$0.00	\$315,380.00
<b>BALANCE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.0</b>	<b>\$0.00</b>

Fund(s): Public Facility Bond Issue 2012.

**COMMENTS:** Not applicable.

**RECOMMENDATION:**

City Staff recommends the approval of Amendment No. 1 to the Architectural Design Contract with Solka Nava Torno, LLC so design may be completed by the end of August 2014.

**LIST OF SUPPORTING DOCUMENTS:**

Project Budget  
Location Map  
Amendment No. 1  
Presentation