



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of 6/23/15
Second Reading Ordinance for the City Council Meeting of 7/14/15

DATE: May 22, 2015
TO: Ronald L. Olson, City Manager
THRU: Gustavo Gonzalez, P.E., ACM Public Works & Utilities
FROM: Carlos A. Gonzalez, A.I.A., Director of Facilities & Property Management
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Facilities & Property Management Sale of Seven Surplus City Properties

CAPTION:

Ordinance declaring seven properties listed in the attached "Exhibit A – List of Surplus Property to be Sold" as surplus property, all of which are small in acreage; authorizing the sale of each to the public by sealed bid with minimum bid requirements; and authorizing the City Manager or designee to execute the deeds and any related documents necessary to complete the sales and convey the properties.

PURPOSE:

The City owns seven tracts of land that were acquired for various purposes. There is no interest expressed by City departments for use of these tracts. The City would like to sell and dispose of these tracts in order to eliminate maintenance responsibilities and expense. Council approval is required to declare these properties as surplus and to approve their sale and disposition.

BACKGROUND AND FINDINGS:

The City currently owns seven properties, listed in Exhibit A, which are no longer needed for any specific department purpose. These properties consist of small areas of land some buildable and others are narrow strips of land. The properties on 502 18th Street, 508 18th Street, and 2034 Mary Street were acquired for street improvements surrounding the Antonio E. Garcia Arts & Education Center. The other properties were acquired over the course of time and are no longer needed.

Revenue from the sale of these properties will be deposited into the Facility & Property Management Fund.

ALTERNATIVES:

Not Applicable

OTHER CONSIDERATIONS:

Not Applicable

CONFORMITY TO CITY POLICY:

This item conforms to City policy and Texas Local Government Code, Chapter 272, Sale of Property by Municipality

EMERGENCY / NON-EMERGENCY:

Not Applicable

DEPARTMENTAL CLEARANCES:

Facilities & Property Management

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s): Not Applicable

Comments:

Revenues will be generated from the sale of (7) surplus City properties.

RECOMMENDATION:

Staff recommends approval of the ordinances as presented.

LIST OF SUPPORTING DOCUMENTS:

- Ordinance
- Location Maps
- Presentation
- Exhibit A – List of Surplus Property to be Sold
- Exhibit B – Revised Assets in Transition City Surplus Property List
- Exhibit C – “City Wide Facility & Property Services Improvement Plan – Potential Surplus Buildings\Properties” Assets in Transition