

Agenda Memo Questionnaire		
Legistar #	26-0436	
Item Description	HACH Maint & Calibrations for ONS, WUL, Water Quality and WWTPs (Sole Source)	
Vendor Name and Point of Contact	Vendor: Hach Company, 5600 Lindbergh Dr., Loveland, Colorado 80539	POC: Bayette Saenz, Regional Sales Manager, 361-500-7136
What are the specifics of the Memo?		
This proposed contract with Hach Company is a five-year agreement with zero options to extend.		
	Current/Past Vendor	Proposed Vendor
Name of Vendor	Hach Company	Hach Company
Term of Contract	Three-year agreement with two additional periods	Five-year agreement
Total Contract Value	\$505,308.14/4 Years	1,609,255.50/5 Year Estimate
Vendor Location	Loveland, CO; Local Representative	Loveland, CO; Local Representative
Delivery/Pickup Method	Services will be on sites	Services will be on sites
Using Division	See Page 2	See Page 2
Solicitation Method	N/A	N/A
# of Bids Received	Sole Source	Sole Source
Departments worked with	C&P and Legal	C&P and Legal
Cost Changes		
Cost Change, if any		Increase in contract due to increase in purchasing instruments for ONS and adding the Wastewater plans to new service agreement.
Increase/Decrease		
Cost Change Due To		N/A
Change in Scope		N/A
Change in Bid Form	N/A	N/A
1. How was the Fiscal-Year amount mentioned in Caption determined?		
FY 2026's total is the actual amount we will be invoiced for Year 1 - \$231,101.00 Water & \$32,491.00 Wastewater		
2. What are the advantages/disadvantages of using this proposed vendor?		
Current and past relationship has been satisfactory. WWTP have moved to standardize lab equipment to Hach over the last two years. This includes benchtop and field equipment. Projects that may impact the number of instruments purchased include the Oso and Greenwood treatment plant improvements ongoing and scheduled for completion in 2028.		
3. Will there be any price adjustment, based on any index, during the term of this contract? Explain.		

No price adjustments, but due to increase in instrument purchases, we had to put a new contract in place and added Wastewater instruments to the agreement.

Other information, if any:

All pertinent information is included in the above responses and the Agenda Memo.

NOTE: Allison WWTP will be taken to Council in July since the Contract does not begin until Sept. 29, 2026 and expires Sept. 28, 2031 which includes the RTC (Round the Clock) contract. HACH1282750 - \$324,479.96 and HACH1282750RTC - \$81,118.47 = \$405,598.43/5 Years

HACH Maintenance & Calibrations for Water & Wastewater - Year 1 Totals			5 Year Estimate
HACH266929	ONS	214,884.00	1,311,888.30
HACH602750	Water Quality & WUL*	16,217.00	99,006.41
	Total Water	231,101.00	1,410,894.71
HACH1750558	Broadway WWTP	5,847.00	35,696.52
HACH1752841	Oso WWTP	18,491.00	112,889.40
HACH1750549	Greenwood WWTP	2,684.00	16,386.08
HACH1752777	Laguna Madre WWTP	2,156.00	13,162.60
HACH1751933	Whitecap WWTP	3,313.00	20,226.19
	Total Wastewater	32,491.00	198,360.79
	Total Water & Wastewater	263,592.00	1,609,255.50
WUL - Water Utilities Lab			
* Note: Water Quality = \$10,010.00 and WUL - \$6,207.00			

HACH Maintenance & Calibrations for Water & Wastewater - Year 1 Totals - 2026		Water Year 1 Total - 2022*
ONS, Water Quality & WUL	231,101.00	198,849.00
Total Water	231,101.00	198,849.00
Wastewater Treatment Plants	32,491.00	0.00
Total Wastewater	32,491.00	0.00
Total Water & Wastewater	263,592.00	198,849.00
*Wastewater not included in 2022 Contract		