



AGENDA MEMORANDUM

Future Item for the City Council Meeting of June 14, 2016
Action Item for the City Council Meeting of June 21, 2016

DATE: June 14, 2016

TO: Margie C. Rose, Acting City Manager

FROM: Edgar Leonard, Interim Director of Facilities and Property Management
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Service Agreement for Lindale Senior Center Roof Repair

CAPTION:

Motion authorizing the City Manager, or designee, to execute a service agreement with South Texas Metal Roofing of Corpus Christi, Texas, for the roof repair of Lindale Senior Center, in accordance with Bid Event No. 96 based on the lowest, responsive and responsible bid for a base cost of \$174,850 and an additional 10% project contingency in the amount of \$17,485 for unforeseen repairs.

PURPOSE:

To repair the Lindale Senior Center Roof in accordance with the Comprehensive Facilities Improvement Plan. Funds have been budgeted through a Certificate of Obligation in FY 2015-2016.

BACKGROUND AND FINDINGS:

The Lindale Senior Center, approximately 8,250 square feet is located just southeast of downtown Corpus Christi next to the Lindale Recreation Center and W.B. Ray High School. It was originally built in the 1970's, so with this roof repair it should extend the life of the roof.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Roof leaks are an ongoing issue. Several areas of the facility have interior damage to the walls and ceiling.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures along with the State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Facilities and Property Management

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$2,000,000.00	\$0	\$2,000,000.00
Encumbered / Expended Amount		\$326,829.87	\$0	\$326,829.87
This item		\$174,850.00	\$0	\$174,850.00
BALANCE		\$1,498,320.13	\$0	\$1,498,320.13

Fund(s): Certificate of Obligation

Comments:

Certificate of Obligation utilized to fund Comprehensive Facilities Improvement.

The above Financial Impact Table does not include a 10% project contingency in the amount of \$17,485 identified for unforeseen repairs, calculated as follows:

\$174,850 Total cost of repair
\$17,485 10% Contingency
\$192,335 Total not to exceed project cost

RECOMMENDATION:

Staff recommends approval of the ordinance as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement