



AGENDA MEMORANDUM

First Reading for the City Council Meeting of January 12, 2016
Second Reading for the City Council Meeting of January 19, 2016

DATE: 12/1/2015

TO: Ronald L. Olson, City Manager

FROM: E. Jay Ellington, Director, Parks and Recreation Department
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361-826-3464

Ordinance authorizing acceptance and appropriation of grant funds
for the Latchkey Afterschool Snack Program

CAPTION:

Ordinance authorizing the City Manager or designee to execute all documents necessary to accept a grant in the amount of \$153,645 from the Texas Department of Agriculture; appropriating grant in the No. 1067 Parks and Recreation Grants Fund for the Latchkey Afterschool Snack Program.

PURPOSE:

Appropriation of grant funding to allow for continuation of the afterschool snack program.

BACKGROUND AND FINDINGS:

The U.S. Department of Agriculture (USDA), through the Texas Department of Agriculture (TDA), provides grants for youth nutrition as a continuation of the National School Lunch Program. This program is called the Child and Adult Care Food Program (CACFP) for after school educational and/or enrichment activities.

The Parks and Recreation Department has a total of 22 Latchkey sites that qualify for meal service based on eligibility. There are 6 sites that do not qualify for this program based on enrollment of youth eligible for free and reduced school meals. The Latchkey program subsidizes the snacks for these sites.

The City entered into a five year Interlocal Cooperation Agreement with CCISD, effective October 1, 2013 to June 10, 2018, to prepare and deliver snacks at a rate of \$.75 per snack, with a 5% annual price cap increase from the previous year. The rate set for this school year beginning August 24, 2015 - June 2, 2016 (based on Federal funding year) is \$.76 per snack. CCISD will maintain and provide all menu preparation records. It is estimated that approximately 12,000 youth per month are served after school snacks. Total program costs are to be provided by the grant. No City funds will be utilized for this program, but an ordinance is necessary to appropriate the grant of \$153,645 in order to implement the program. CCISD has approved the food service agreement.

ALTERNATIVES:

Reject the grant award and discontinue the afterschool snack program.

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

Council authorization is required to accept and appropriate Federal grant funds.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Legal, Finance, Budget

FINANCIAL IMPACT: Operating Expense / Revenue

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		0		0
Encumbered / Expended Amount				
This item		\$153,645		\$153,645
BALANCE		\$153,645		\$153,645

Fund(s): Parks and Recreation Grant Fund – 1067

Comments: None

RECOMMENDATION:

Staff recommends approval of this ordinance.

LIST OF SUPPORTING DOCUMENTS:

Ordinance

Notice of Award

Interlocal Agreement with CCISD