



AGENDA MEMORANDUM

Action Item for the City Council Meeting April 14, 2020

DATE: April 14, 2020

TO: Peter Zaroni, City Manager

FROM: Jim Davis, Director of Asset Management
JimD@cctexas.com
(361) 826-1919

Kim Baker, Director of Contracts and Procurement
KimB2@cctexas.com
(361) 826-3169

<p>Off-Site Transmission Repairs for Vehicles Over 14,000 lbs Gross Vehicle Weight Rating</p>

CAPTION:

Motion authorizing two, three-year service agreements with Allison Trans Tech, LLC. as the primary in an amount not to exceed \$186,000.00; and, Rittgers' Services, Inc. dba Greatstate Transmissions as the secondary in an amount not to exceed \$124,000.00, for a combined amount not to exceed \$310,000.00, for off-site transmission repairs for vehicles over 14,000 lbs. gross vehicle weight rating (GVWR), upon issuance of notice to proceed, with FY 2020 funding in the amount of \$51,666.67 through the Fleet Maintenance Service Fund.

SUMMARY:

This is a motion to approve a service agreement for off-site transmission repairs. This service will be for repairing our City fleet transmissions Class 4-8 vehicles. Classes 4-8 are that of vehicles that range in a gross vehicle weight rating, GVWR, from a F-450 to a Semi-Truck and trailer which is 66,000 lbs. max GVWR.

BACKGROUND AND FINDINGS:

The proposed services from Allison Trans Tech, LLC and Rittgers' Services, Inc. dba Greatstate Transmissions are to repair transmissions of F-450 service trucks, 5 and 12-yard dump trucks, Specialty equipment and Refuse trucks and Tractors respectively. In each case, use of these services is to repair vehicles that operate in support of public health and safety requirements for the City of Corpus Christi.

These services range across the spectrum of operational requirements. Approval of this initiative is essential for Asset Management (Fleet) to ensure successful Fleet readiness and availability. This service agreement will aid in keeping overall cost down across the board and enabling great production for the City of Corpus Christi.

The Contracts and Procurement Department conducted a competitive Request for Bid process to obtain bids for a new contract. The City received two responsive, responsible bids, and is recommending the award to Allison Trans Tech, LLC as the primary contractor and Rittgers' Services, Inc. dba Greatstate Transmissions as the secondary contractor.

ALTERNATIVES:

The alternative is to obtain transmission repair services on individual service agreement or buy new transmissions which can result in a higher cost and longer down time due to unforeseen transmission failures and availability in transmissions.

FISCAL IMPACT:

The fiscal impact in FY2020 is \$51,666.67 for this three-year service agreement. The remaining cost of \$258,333.33 will be budgeted in future years through the annual budget process.

FUNDING DETAIL:

Fund:	5110	Fleet Maint Svc
Organization/Activity:	40170	Fleet Operations
Mission Element:	202	Maintain the Fleet
Project # (CIP Only):	N/A	
Account:	530100	Vehicle Repairs

RECOMMENDATION:

Staff recommends approval of this motion authorizing two, three-year service agreements with Allison Trans Tech, LLC as the primary and Rittgers' Services, Inc. DBA Greatstate Transmission as the secondary as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tab
Service Agreements (2)