



## AGENDA MEMORANDUM

Action Item for the City Council Meeting June 15, 2021

**DATE:** June 15, 2021

**TO:** Peter Zanoni, City Manager

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### Bayfront Parks and Medians Turf and Grounds Maintenance Group 1A

#### **CAPTION:**

Resolution authorizing a two-year service agreement for Bayfront Parks and Medians Turf and Grounds Maintenance Group 1A with Juan Antonio Galnarez, dba Tony's Lawn Service of Rockport, Texas for a total amount not to exceed of \$83,280.00; with FY 2021 funding in the amount of \$10,410.00 funded through the General Fund.

#### **SUMMARY:**

This resolution authorizes a two-year service agreement with Juan Antonio Galnarez, dba Tony's Lawn Service for mowing and landscape maintenance for Bayfront Parks and Medians Group 1A. The requested services are necessary to maintain these highly visible and frequently trafficked areas.

#### **BACKGROUND AND FINDINGS:**

The Contractor shall provide complete grounds and landscape maintenance for Bayfront Parks and Medians Group 1A including all reasonable and necessary labor, supervision, equipment and supplies to keep contracted areas properly maintained. The grounds and landscape maintenance for City parks assist in ensuring that the grounds of each site are safe, secure, and presentable at all times. The 1A group consists of City parks, parkways, rights-of-way, triangles, and medians. The grounds and landscape maintenance agreements for the Bayfront area enhance the image of the area by maintaining a high standard of care for all parks, rights-of-way, and medians, and provides a safe and attractive environment for the community. The following areas are included in the Bayfront Parks and Medians Group 1A maintenance agreement.

Location	Maintenance Area	Location/Address	Acres
14	Art Center Grounds	Williams to Coopers	3.23
15	Marina	Peoples St. T-Head	2.80
16	Marina	Lawrence St. T-Head	3.92
17	McCaughan Park	602 N. Shoreline	5.01
18	Old City Hall Park	100 Kinney	1.60
19	Sherrill Park	222 S. Shoreline	2.77
20	The Great Lawn	402 S. Shoreline	7.37
<b>TOTAL</b>			<b>26.70</b>

**PROCUREMENT DETAIL:**

The current five-year contract with Dorame General Repair and Lawn LLC expires on June 30, 2021. Dorame General Repair and Lawn LLC provides this service to City at a cost of \$49.99 per acre.

In response to the expiring agreement, the Contracts and Procurement Department conducted a competitive request for bid (RFB) process to obtain bids for a new long-term contract. The City received five responsive, responsible bids. Juan Antonio Galnarez dba Tony's Lawn Service submitted a bid to provide the service at \$38.98 per acre. Staff is recommending the award go to Juan Antonio Galnarez dba Tony's Lawn Service, as the lowest responsive, responsible bidder.

**ALTERNATIVES:**

An alternative would be to utilize City staff and purchase additional equipment to do the work in-house. However, after consideration of equipment purchases, costs for hiring additional staff, and factoring the potential costs of injury to City employees or any potential damages to customer properties, the costs associated with performing the work in-house would be far greater in comparison to the proposed service agreement.

**FISCAL IMPACT:**

The fiscal impact for the Parks and Recreation Department is an estimated amount of \$83,280.00 for this two-year service agreement with \$10,410.00 needed to cover services for the remainder of FY 2021.

**FUNDING DETAIL:**

Fund:	1020	General Fund
Organization/Activity:	12915	Tourist District
Mission Element:	141	Manage/Maintain Parks Facilities
Project # (CIP Only):		
Account:	530225	Mowing/Grounds Maintenance

**RECOMMENDATION:**

Staff recommends approval of this resolution authorizing a two-year service agreement with Juan Antonio Galnarez dba Tony's Lawn Service as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Service Agreement  
Resolution  
Bid Tabulation