



## AGENDA MEMORANDUM

Action item for the City Council Meeting of November 19, 2019

**DATE:** November 19, 2019

**TO:** Peter Zaroni, City Manager

**FROM:** Jeffrey Edmonds, P.E., Director of Engineering Services  
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### Purchase of Ten Trucks for Engineering Services

#### **CAPTION:**

Motion authorizing a purchase with Silsbee Ford of Silsbee, Texas in an amount not to exceed \$276,642.50 for ten 2019 Ford F-150 regular cab pick-up trucks to be used by the ten additional Engineering Services Inspectors that were added as part of the FY 2020 Budget process, effective upon issuance of a letter of acceptance, with funding available in the Engineering Services fund.

#### **SUMMARY:**

This motion authorizes a purchase of ten 2019 Ford F-150 regular cab pick-up trucks for Engineering Services. These vehicles are additions to the fleet for construction inspectors in an amount not to exceed \$276,642.50 with funding made available in the Engineering Services fund.

#### **BACKGROUND AND FINDINGS:**

The vehicles will provide fuel efficient transportation for Engineering Services construction inspectors working in the field. They will allow for a more efficient and timely response to better serve the needs of citizens and project sites. Engineering Services will no longer utilize mileage reimbursement for ten construction inspectors, once these vehicles are purchased.

The procurement is through the GoodBuy Cooperative. Contracts awarded through the GoodBuy Cooperative have been competitively procured and are in compliance with Texas Local and State procurement requirements.

**ALTERNATIVES:**

The ten construction inspectors can be reimbursed for mileage as needed. However, this would be less cost effective.

**FISCAL IMPACT:**

The fiscal impact for Engineering Services in FY 2020 is \$276,642.50. These vehicles are additions to the fleet and will be an outright purchase.

**FUNDING DETAIL:**

Fund:	5310	Engineering Services Fund
Organization/Activity:	11190	Construction Inspection
Mission Element:	012	Technical Engineering Support Services
Project # (CIP Only):	N/A	
Account:	550020	Vehicles & Machinery

**RECOMMENDATION:**

Staff recommends approval of this motion authorizing the purchase with Silsbee Ford for the purchase of ten 2019 Ford F-150 regular cab pick-up trucks as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Price Sheet