



Meeting Minutes

Parks and Recreation Advisory Committee

Wednesday, May 10, 2023

5:30 PM

City Hall, 6th Floor Conference Room

A. Call To Order/Roll Call

The meeting was called to order and a quorum was established with Chris Ardueser and Thomas Cronnon absent.

B. Approval of Absences: None.

C. Approval of Minutes

1. [23-0782](#) Regular Meeting Minutes of April 12, 2023

Before a motion of approval, Vice Chair Stevens requested that the minutes listed above be revised to include more details for the public comment portion. A motion was made by Robert McNabney to approve item "1" with the recommended revision mentioned above. The motion was seconded by Twila Stevens and the motion passed.

D. Public Comment

Francisco Dao spoke about the kite boarding community in the City as Corpus Christi is a popular destination for this sport. He wanted to raise attention to this aspect and how more proper kite boarding launching sites are needed in the area. Currently, Oleander Park has been used as a launching site, but it is not suitable because the wind direction at this location is not favorable.

E. Director's Report

2. [23-0783](#) Parks & Recreation Department Updates - June 2023

Tyler Florence, Assistant Director of Parks & Recreation, presented item "2" for the record as shown above. Mr. Florence gave updates on the following items:

- Salinas Park
- 5-Year Consolidated & Annual Action Plan
- Bayside Area Development Plan
- Submarine Sail for Sherrill Park
- Maximo Implementation
- Bond 2022 PARD Projects
- Forecast of PARD City Council Items

F. Unfinished Business for Discussion or Possible Action

3. [23-0803](#) Presentation Regarding Corpus Christi Bayfront Parks: Erosion Response Plan Update

Deidre D. Williams, Coastal Technical Advisor to Parks & Recreation Department, presented item "2" for the record as shown above. She stated she has been working closely with Kevin Johnson, Assistant Director of Parks & Recreation, on this endeavor to provide forward planning for stabilization of bayfront parks to maintain park footprint. She proceeded to give a timeline of the progress and planning to date:

- Spring 2021: Initial Project Discussion & Idea Formulation - Corpus Christi Parks, Conrad Blucher Institute
- Spring 2022 - Introduced Project Concept to Texas General Land Office (GLO) Texas Coastal Resiliency Master Plan (CRMP) Technical Advisory Committee (TAC)
- May 2022 - Invited to Exploratory Project Meeting: GLO, Resource Agency & CRMP
- June 2022: Tour of Parks - City Engineering Staff, Coastal Engineer & Coastal Technical Advisor
- June 2022 - General Cost Estimate developed for each beach: Coastal Engineers
- June 2022: Accepted as CRMP Candidate - Included in CRMP documentation for further discussion.
- July 2022: Reviewed by CRMP Technical Advisory Board
Outcome:
 1. Publicity & Discussion (on the radar)
 2. Potential to be designated as a Tier 1 Project (under review)
 3. Identified Potential Concerns/Issues & Resolutions.
 4. Process will increase potential for funding options.
- September 2022: Progress Report & Discussion - WBAC & Parks/Rec Department WBAC & PRAC Support of Plan in Form of Formal Resolution (Finalized Feb 2023)
- Initiated Development of Scope for Application of Coastal Erosion Planning & Response Act Grant Submission (Jan 2023) - In Progress March-June 2023
- Attended TGLO CEPRA Grant Workshop (Port Aransas) - Positive Response to Project (K. Johnson in attendance)

Ms. Williams further explained that the pre-proposal/application is being refined (scope/budget) for submittal next month. If the application is accepted, then the final proposal will be submitted in August of this year. Mr. Johnson is identifying potential supplemental funding opportunities through CMP (TGLO) and County Multi-jurisdictional Hazard Mitigation. Once funding is in place, Ms. Williams went over the next steps for project development and implementation (phased approach):

1. Conduct a Site Investigation
- Elevation & coastal boundary surveys;

- Assessment of storm damage;
 - Assessment of infrastructure (Stakeholder partnership at this stage).
 - 2. Alternatives Analysis - Define three alternatives for each location.
 - Cost Range, degree of protection, environmental advantages & possible amenities.
 - Promote beach stability & maintain direct, public beach access to the beach/bay:
Alternatives for South Cole Park, Ropes Park & Poenisch Park will not include seawalls or revetments.
 - 3. Develop Engineered Plans & Obtain Necessary Permits
 - 4. Construct a Pilot Project at one or more parks that provide public beach/bay access.
 - 5. Prioritize & construct stabilization at remaining park locations - Based in part on success of Pilot Project.
 - 6. Initiate monitoring upon project completion.
 - Assess project performance & effectiveness;
 - Identify ways to improve alternatives;
 - Make modifications as needed to increase design effectiveness;
- Implementation at successive project locations

Ms. Williams concluded her presentation and the floor was opened for Committee comments/questions. No action was taken on this item. Discussion took place regarding Doddridge Park and how at this time, it is not within this project scope because it does not have direct bay access like Ropes Park and Poenisch Park. Doddridge Park faces more challenges compared to the other shoreline parks and will need to be addressed in the future when the plan is further developed. No action was taken on this item.

4. [23-0806](#) Presentation by City Attorney Regarding License Agreements

City Attorney, Adelita Cavada, presented item "4" for the record as shown above. Ms. Cavada gave the definition for a "license", "use agreement", licensee and licensor; examples of licenses. Ms. Cavada also explained the difference between "leases" and license agreement; how Memorandums of Understanding (MOU) are not meant to be binding. She informed the Committee that courts do not enforce MOU's or letters of intent. The City Attorney's office has a duty to the City to create agreements and enter into contracts, license agreements, leases, management agreements, interlocal agreements, etc. that are in the best interest of the City. The correct legal document to create and enforce these types of agreements is a license agreement when allowing third parties to use public property. The City has some license agreements in existence with titles other than "license." An agreement can be called many things, as long as the terms within it make it clear it's a license. Best practice is to title a license agreement a "license agreement." Ms. Cavada concluded her presentation and the floor was opened for Committee comments/questions. No action was taken on this item.

G. New Business for Discussion or Possible Action

5. [23-0805](#) Budget Priorities for FY 24 - PRAC and Parks & Recreation Department

City Staff provided PRAC a document listing PARD FY 24 budget priorities which are categorized by three main groups: legal mandate, public health/safety and community investment. The list consisted of a total of 14 projects ranked by priority. Each project fits into a specific "pillar" as described in the 10-Year Parks & Recreation Master Plan: Healthy Lifestyle, Economic & Cultural Vitality, Safe & Livable Spaces and Sense of Community. Staff clarified that these priorities are not final as initial budget discussions are taking place. Each budget item must be vetted by the Office of Management & Budget and the City Manager's Office as part of the City's budget development process. Staff would like the Committees input on budget priorities to be formalized through an eventual memo submittal (signed by the Chair) with their rank of priority/support and any other additional budget recommendations for consideration. The public input process for these budget priorities will take place in August with City Council adoption in September of this year.

Chair Mejia began discussion regarding off-road trails/connected networks. Network Connectivity has been expressed as a recurring public priority and is an objective in the PRAC Strategic Action Plan in which a formal Resolution was executed by PRAC to support this effort. Discussion also took place regarding the difference between Bond/CIP projects and projects that are considered for the annual budget process. The Committee expressed they would like a more detailed narrative for the list of PARD's prioritized projects provided to determine what is being specifically targeted.

After discussion concluded, Chair Mejia called for a motion supporting PRAC's recommendation to add off-road trails/connectivity as a PARD budget priority for FY 24. A motion of support was made by Vice Chair Stevens recommending off-road trails/connectivity projects, which is in alignment with the 10-Year Parks & Recreation Master Plan, as priorities for the FY 24 budget consideration process. The motion was seconded by Robert McNabney and the motion passed with Flo East voting in opposition.

H. Subcommittee & Committee Liaison Reports

Howard Schaurer gave the Committee Liaison report for the Water Shore & Beach Advisory Committee. He stated that new construction has destroyed sand dunes in which Mitigation is working to restore. Discussions were held on Senate Bill 434/2550, Beach Access and Private Property. The Committee passed a Resolution opposing Senate Bill 434/2550. A Resolution was also executed to support Gulf Beach and Packery Channel Monitoring. He reported on by-law amendments regarding member communications with media and member requirements for appointment - titles not clearly defined. The Committee has received four applications to fill vacancies.

Twila Stevens gave the Committee Liaison report for the Island Strategic Action Committee (April)

I. Future Agenda Items

- Ongoing Budget Priorities discussion
- Ongoing Maximo Updates
- Update on Signage for Adopt-A-Park: Progress/Deployment
- Feasibility of Kite Board Launching Locations
- Process/Frequency by which parks are monitored to maintenance high operability.

J. Adjournment

There being no further business to discuss, the meeting adjourned at 7:00 p.m.